



Is this the first time
applying for a Development
Permit for this Project?

☐ Yes ☐ No

PART ONE

APPLICATION FOR DEVELOPMENT

For Office Use Only

File #: _____

Date Received (DD/MM/YY): _____

Date Reviewed by Manager/Committee (DD/MM/YY): _____

1. Applicant Information:

Name: _____ Interest (if not owner): _____

If you are not the owner or interest-holder, do you have a written agency or representation agreement?

☐ Yes ☐ No

Telephone: _____ E-mail: _____

Cell Phone: _____

Mailing Address: _____

Incorporation Number (if applicable): _____

*If the applicant is not the registered owner of the property, please submit a letter from the registered owner
granting you permission to use the property for the intended use. ☐ Provided ☐ Not Provided*

2. Owner Information (if different than Applicant):

Registered Owner's Name: _____

Are you a Tla'amin Nation Citizen? ☐ Yes ☐ No

Telephone: _____ E-mail: _____

Mailing Address: _____

Incorporation Number (if applicable): _____

3. Location Information:

Address of Property to be Developed: _____

Lot# _____ Block# _____ Plan # _____ or Certificate of Title: _____

Tla'amin Lands and Interest File Registry #: _____

Survey Certificate: _____

Existing Use(s) of Property: _____



Location Information continued...

Proposed Use(s) of Property: _____

Existing Utilities and Road Access _____

Existing Road Access: _____

Land Use Designation (2010 and 2014 Tla'amin Nation Land Use Plans): _____

Zoning under *Land Use Planning and Zoning Law* or regulations: _____

4. Description of Proposed Project (Proposed use, function, phasing of development)

5. Details of Proposed Project

☐ Concept/Site Plan (attach)

- Show current on-site features, proposed buildings, site changes, community use areas, etc.
- Submit as one (1) full-size and two (2) 11"x17" paper prints, plus an electronic copy (both PDF and GIS / CAD format).

☐ Coloured Photographs (attach or provide digital copies)

- Show current site conditions, including the existing site and buildings, and portions of adjacent properties/buildings.

Estimated Cost of the Proposed Project: _____

Estimated Cost of Works (sewer, water, roads, etc.): _____

Estimated Commencement Date (DD/MM/YY): _____

Estimated Completion Date (DD/MM/YY): _____



6. Consistency with Land Use Designations, Zoning and Subdivision Requirements

Does the proposed Project conform with the 2010 and 2014 Tla'amin Nation Land Use Plans or zoning regulations?

☐ Yes ☐ No

If No, discuss with Lands and Resources Department before proceeding with the Development Permit Application.

Does the proposed Project require the subdivision of a parcel of land?

☐ Yes ☐ No

If Yes, discuss with Lands and Resources Department before proceeding with the Development Permit Application: rezoning or subdivision applications may be required.

7. Project Type

Is the Project included in the list below?

☐ Yes – Check all applicable development(s) and submit the completed, corresponding checklist of supporting information in Part Two: Supporting Information Checklist (Minor Projects) with your application.

☐ 1. HOME RENOVATION ☐ 2. PORCH/DECK ☐ 3. FENCE ☐ 4. SHED/GARAGE

☐ No – Please proceed to Part Three: Additional Information Requirement Checklist

8. Calculated Fees and Bonds

Development Permit Application Fees to be determined in accordance with the *Subdivision, Development and Servicing Law*.

Calculated Development Permit Fee _____

Calculated Bond _____

Other Fees or Bonds _____



9. Legal

The Applicant agrees that:

- (a) The Applicant has had the opportunity to review and relevant Tla'amin laws, regulations and policies and will strictly comply with them;
- (b) The submitting of this application and the payment of any fees does not create any obligation, guarantee or commitment to issue a Permit;
- (c) If the Applicant is not the owner or registered interest-holder that the Applicant has legal authority to act as an agent;
- (d) If a Permit is issued, the Applicant shall indemnify and save harmless the Tla'amin Nation from and against all actions, suits, claims, demands, loss, damages, expenses and costs, including solicitor/client costs, made by any person against the Tla'amin Nation, Tla'amin Council, or Tla'amin staff, in whatever manner, in respect of any loss, damage, injury or death, arising out of or in connection with, directly or indirectly, the Building Permit or any activities authorized or carried out under it.

10. Signature

I hereby give my consent to allow all authorized persons the right to enter the above land and/or buildings with respect to the application only.

Print Name

Signature of Applicant

Date of Application (DD/MM/YY)

Office Use Only

Rejected/ Approved: _____

Date: _____

Conditions: _____



PART TWO
SUPPORTING INFORMATION

In addition to the Supporting Information checklist(s) all Minor Projects must comply with the provisions in the *Subdivision, Development and Servicing Law* and any other applicable Tla'amin Nation Laws.

1. MINOR HOME RENOVATION:

- ☐ New Construction
- ☐ Addition to Existing Building
- ☐ Concept Plan/Site Plan includes:
 - Building footprint
 - Yards and set-backs (front, rear, and side)
 - Provisions for landscaping and drainage
- ☐ 2 sets of floor plans (minimum 1:100 scale)
- ☐ 2 sets of sections (minimum 1:100 scale) (if applicable)
- ☐ Proof that notification has been given to all Utility Providers (please attach for gas, electrical, water, sewer etc.)

2. PORCH/DECK (as defined in the Subdivision, Development and Servicing Law)

- ☐ Height (in meters) _____
- ☐ Deck/Porch Size (in square meters) _____
- ☐ Existing Side and Front Yard Measurements (from property line): _____
- ☐ Setback from: Side Lot Line: _____ Rear Lot Line: _____

3. FENCE (as defined in the Subdivision, Development and Servicing Law)

- ☐ Height (in metres): _____
- ☐ Width (in metres): _____
- ☐ Concept Plan/Site Plan Includes:
 - Location of proposed fence
 - Property lines



4. MINOR ACCESSORY BUILDING (SHED/GARAGE)

- ☐ Accessory Use Proposed: _____
- ☐ Site Plan (minimum 1:100 scale) showing:
 - location of existing buildings
 - location of proposed accessory building
 - property dimensions and proposed setback dimensions
- ☐ Utilities: _____
- ☐ Square Footage or Area of Building: _____
- ☐ Percentage of Lot Occupied: _____
- ☐ Height of Accessory Building: _____

5. OTHER (MINOR PROJECTS SET OUT IN LAWS OR REGULATIONS)

- ☐ Accessory Use Proposed: _____
- ☐ Site Plan (minimum 1:100 scale) showing:
 - location of existing buildings
 - location of proposed accessory building
 - property dimensions and proposed setback dimensions
- ☐ Utilities: _____
- ☐ Square Footage or Area of Building: _____
- ☐ Percentage of Lot Occupied: _____
- ☐ Height of Accessory Building: _____



PART THREE
PROJECTS

ADDITIONAL INFORMATION REQUIREMENTS CHECKLIST

Answer the questions provided below. Additional information may be required upon discussion with the Lands and Resources Department. Refer to the *Subdivision, Development and Servicing Law* for further detail.

Area		Additional Information Requirements
Engineering and Works		
Servicing and Utilities	Does your proposed project involve servicing and utilities? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____ If required, is there a servicing agreement? _____ _____	☐ Yes: _____ (e.g. Servicing and Utilities Plan)
Groundwater	Does your proposed project involve groundwater? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Groundwater Management Plan)
Geotechnical/ Slope Stability	Does your proposed project involve geotechnical/slope stability work, retaining walls, etc.? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Geotechnical/Slope Stability Report)



Landscaping	Does your proposed project involve landscaping? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Landscaping Plan)
Signage and Lighting	Does your proposed project involve signage and lighting? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____ Proposed size and location of signs and lamp posts: _____	☐ Yes: _____ (e.g. Signage and Lighting Plan)
Green Energy/ Environmental Design	Does your proposed project involve elements of green building design or utilize green energy sources? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ _____



Environmental		
Tree Retention	Does your proposed project involve a treed parcel of land? ☐ Yes ☐ No If Yes, provide an explanation below of type and number of trees and any proposed removal: _____ _____ _____ Further assessments could be required based on the potential presence of Culturally Modified Trees (CMTs). Please refer to Archaeology/Cultural Resources.	☐ Yes: _____ (e.g. Arborist Report, Preliminary Field Reconnaissance (CMTs), Tree Survey, Tree Condition Assessment and / or Tree Removal and Replacement Plan)
Fish Habitat/ Riparian Area	Does your proposed project involve work in or around fish habitat or a riparian area? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Fish Habitat Report)
Environmental Protection	Is your proposed project within 20m of a watercourse? ☐ Yes ☐ No Are there potential impacts to the environment? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Environmental Management Plan)



Environmental Impact Assessment	Are there potential impacts to the environment? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Environmental Impact Assessment)
Air Quality	Does your proposed project have the potential to influence air quality? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Air Quality Protection Plan)
Contaminated Sites	Does your proposed project involve a potentially contaminated site or the potential for contamination? (e.g. gas station, agricultural activities, paint/hazardous material storage) ☐ Yes ☐ No If Yes, provide an explanation below and complete a BC Site Profile Questionnaire: _____ _____ _____	☐ Yes: _____ (e.g. Phase I Environmental Site Assessment)



Soil Management	Does your proposed project involve the removing soil or gravel from the site or trucking in soil or gravel? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____ Refer to the <i>Subdivision, Development and Servicing Law</i>.	☐ Yes: _____ (e.g. Soil Management Strategy)
Socio-Cultural		
Community Benefits, Public Space, Beautification, and Community Use	It is a requirement of the Land Use Plans and the <i>Subdivision, Development and Servicing Law</i> to have community benefits, amenities or contributions for certain amendments, re-zonings, subdivisions, and land uses. Does your project provide community amenities or benefits? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Community Amenities Concept Plan)



Archaeology/ Cultural Heritage Resources	Is this site in proximity of a known archaeological site? ☐ Yes ☐ No Does your proposed project involve ground disturbance and/ or is it in an area of high archaeological potential? ☐ Yes ☐ No Does your proposed project include work in the foreshore? ☐ Yes ☐ No If Yes to any of the above questions, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Preliminary Field Reconnaissance, Archaeological Overview Assessment, Archaeological Impact Assessment)
Transportation Impact	Does your proposed project require new intersections or traffic lights or have the potential to increase traffic flow and parking requirements? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Transportation Impact Assessment)
Noise	Does your proposed project have the potential to generate additional noise in the area? ☐ Yes ☐ No If Yes, provide an explanation below: _____ _____ _____	☐ Yes: _____ (e.g. Noise Study)



Solid Waste Management	Does your proposed project involve an increase in the generation of solid waste? ☐ Yes ☐ No If Yes, provide an explanation below:	☐ Yes: (e.g. Solid Waste Management Strategy)
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