



CITIZENSHIP POLICY

CITIZENSHIP POLICY

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This Policy is intended to be read together with the *Citizenship Law* and the *Citizenship Regulation*. Where there is any conflict or inconsistency between this Policy and the Law or Regulation, the *Law* or the *Regulation* prevails, as the case may be.

Purpose

1. The purpose of the Citizenship Policy is to set out how the Committee and the Citizenship Registrar will fulfill their respective obligations and the procedures for implementing the Law.

Definitions

2. In this Policy,

“Application for Enrolment” means an application by an individual who wishes to apply to be enrolled as

(a) a Conditional Member; or

(b) a Tla'amin Citizen through an exception to the conditional enrolment process;

"Application for Enrolment Form" means the application form to be completed by an individual who wishes to apply to be enrolled as a Conditional Member or as a Tla'amin Citizen through an exception to the conditional enrolment process, as set out in Schedule A;

“Chair” means the chairperson of the Committee appointed under section 57 of the Law;

"child" means an individual who is under the age of 19;

“Citizenship Register” means the register setting out the names of all Tla’amin Citizens;

“Citizenship Registrar” means the individual appointed to carry out the responsibilities set out in section 19 of the Law;

“Citizenship Regulation” or “Regulation” means the Citizenship Regulation;

"Committee" means the Citizenship Committee established under section 51 of the Law;

“Conditional Member” means an individual whose Application for Enrolment has been approved in accordance with section 31 of the Law;

“Conditional Member Application for Citizenship” means an application from an individual who is a Conditional Member and wishes to apply to be enrolled as a Tla’amin Citizen;

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“Conditional Member Application for Citizenship Form” means the application form to be completed by an individual who is a Conditional Member and wishes to apply to be enrolled as a Tla’amin Citizen, as set out in Schedule B;

“Conditional Membership Register” means the register setting out the names of all Conditional Members;

“First Nation list” means

- (a) the Indian Act band list, in the case of a “band” within the meaning of the Indian Act; or
- (b) the list of status individuals affiliated with the First Nation, in the case of a First Nation that is not a band; and

“Law” means the *Citizenship Law* and references to this Law include any regulations made under the Law, except where the context otherwise requires;

“Review and Appeal Panel” means the panel established under the *Review and Appeal Law* that hears and determines appeals of decisions made by the Committee as set out in section 62 of the Law;

“Tla’amin Citizen” means an individual who is enrolled as such under the Law;

“Tla’amin Elder” means a Tla’amin Citizen who is at least 60 years old; and

“waiting period” means the period that starts on the day an individual is enrolled as a Conditional Member and ends three years after that day, unless it is extended under section 24, 26 or 28 of the Law.

Rules and Procedures

3. The Committee and the Citizenship Registrar must carry out their roles and responsibilities in accordance with the rules and procedures set out in this Policy and in a manner consistent with the Law.

Composition of the Committee

4. The Executive Council will appoint a minimum of three members to the Committee, including the Chair appointed under section 7, in accordance with section 4 of the Regulation and section 51 of the Law.
5. Members of the Committee must meet the eligibility requirements set out in section 53 of the Law.
6. In accordance with section 6 of the Regulation, the Executive Council will appoint a minimum of two Tla’amin Elders to attend Committee meetings and serve as non-voting advisors.

Roles and Responsibilities of the Chair

7. In accordance with section 57 of the Law, the Executive Council will appoint a Chair who is responsible for the following:
 - (a) chairing all meetings;
 - (b) determining the date and preparing a proposed agenda for each Committee meeting;
 - (c) providing the Committee at least five business days' written notice of the date, time and place (if any) of each meeting and the proposed agenda for the meeting, in accordance with section 12 of the Regulation;
 - (d) in exceptional circumstances that require a special meeting of the Committee to be held with less than five business days' notice, providing the Committee at least two business days' written notice of the date, time and place (if any) and the proposed agenda for the special meeting in accordance with section 13 of the Regulation;
 - (e) ensuring that minutes are taken of Committee meetings, and that they are retained by the Citizenship Registrar in accordance with section 19 of the Regulation;
 - (f) giving directions to personnel assisting the Committee to perform its responsibilities;
 - (g) signing all decisions and orders of the Committee; and
 - (h) assuming the responsibilities of the Citizenship Registrar when the Citizenship Registrar is unable to perform their duties under this Policy and the Director of Community Services has not appointed a staff member to temporarily assume the Citizenship Registrar's responsibilities in accordance with section 11.

Duties and Responsibilities of the Citizenship Registrar

8. The Citizenship Registrar is the primary Tla'amin Nation staff member responsible for assisting the Committee to perform its responsibilities.
9. The Citizenship Registrar is invited to all meetings of the Committee in accordance with section 7 of the Regulation.
10. The Citizenship Registrar is responsible for the following, under the direction of the Chair:
 - (a) assisting the Chair in coordinating the Committee;
 - (b) providing Application for Enrolment Forms and Conditional Member Application for Citizenship Forms to any individual who wishes to apply to be enrolled as a Conditional Member or Tla'amin Citizen;
 - (c) responding to questions from applicants regarding Application for Enrolment Forms and Conditional Member Application for Citizenship Forms as required;
 - (d) receiving Application for Enrolment Forms and Conditional Member Application for Citizenship Forms;

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- (e) providing applicants with an acknowledgement of receipt as soon as practicable after an Application for Enrolment Form or a Conditional Member Application for Citizenship Form has been received;
 - (f) sending written notice to applicants regarding the outcome of their application, and in accordance with section 32(2) of the Law, if the outcome is a refusal of the application, delivering the written notice personally or by registered mail to the applicant's address as shown on their application;
 - (g) maintaining the Conditional Membership Register that includes the name of each individual who is enrolled as a Conditional Member;
 - (h) maintaining the Citizenship Register that includes the name of each individual who is enrolled as a Tla'amin Citizen;
 - (i) removing the names of individuals from the Conditional Membership Register if three years have passed from the start of their waiting period and they have not applied to become a Tla'amin Citizen, in accordance with section 22 of the Law;
 - (j) receiving requests made by Conditional Members for a six-month extension of their waiting period, and granting such requests when they are made at least 20 business days before the end of the Conditional Member's three-year waiting period in accordance with sections 23 and 24 of the Law;
 - (k) receiving requests made by Conditional Members for an additional six-month extension of their waiting period, and granting such requests when they are made at least 20 business days before the end of the first six-month extension of the Conditional Member's waiting period in accordance with sections 25 and 26 of the Law; and
 - (l) carrying out additional responsibilities as set out in this Policy, including those set out in sections 15, 20, 28, 29, 34, 36, 37, 41, 45, 46, 50, 51, 53, 56, 59, 60, 61, 62, 67, 77, 79, 85, 87, 88, 91, 94, 95, 101, 104, and 108.
11. If the Citizenship Registrar is unable to perform their duties under this Policy and the Director of Community Services has not appointed a staff member to temporarily assume the Citizenship Registrar's responsibilities, the Chair will assume these responsibilities until the Citizenship Registrar has returned or another individual is appointed by the Director of Community Services.

Training for Committee Members

12. Each new member of the Committee will receive training, which will be organized by the Director of Community Services, within 15 business days of being appointed to the Committee.
13. Training for members of the Committee will include, but not be limited to, a review of all Tla'amin laws, regulations and policies pertaining to the duties and responsibilities of the Committee.

Meetings of the Committee

14. The Committee will meet as needed, and the date and time of each meeting will be determined by the Chair.
15. The Committee will keep minutes for each of their meetings that will be retained by the Citizenship Registrar in accordance with section 19 of the Regulation.
16. Subject to section 17 and in accordance with section 14 of the Regulation, meetings of the Committee will be held at the Tla'amin Governance House.
17. In accordance with section 15 of the Regulation, at the discretion of the Chair, Committee meetings may be held by telephone conference call or other adequate electronic means.

Committee Decision-Making Procedures

18. In accordance with section 58 of the Law, the Committee must attempt to reach decisions by consensus, however if consensus is not possible, a decision will be made by a motion passed by a majority of the Committee members.
19. In respect of matters under consideration by the Committee, the Committee has the discretion to determine whether
 - (a) any specific evidence provided by an individual is satisfactory; and
 - (b) the evidence, in its totality, that has been presented by an individual meets the requirements established under the Law or this Policy.
20. In accordance with section 20 of the Regulation, the Citizenship Registrar will maintain a written record of any decisions made, including those applications that are approved, rejected or determined to be incomplete.
21. In accordance with section 20 of the Regulation, decisions made by the Committee will be recorded in writing and signed by the Chair.

Submission of Applications

22. An individual who wishes to apply to become a Conditional Member, or a Tla'amin Citizen through the exception to conditional enrolment process under section 16 of the Law, must fill out an Application for Enrolment Form and submit it to the Citizenship Registrar in accordance with the instructions set out in the form.
23. A Conditional Member who wishes to apply for Tla'amin citizenship, within the timelines set out in sections 21 to 28 of the Law and section 57, must fill out a Conditional Member Application for Citizenship Form and submit it to the Citizenship Registrar in accordance with the instructions set out in the form.
24. If an individual does not have a birth certificate, the Committee may accept a signed statutory declaration.

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25. The Committee will seek written authorization from applicants that would allow the Committee or the Citizenship Registrar to contact third parties where information provided in an Application for Enrolment or a Conditional Member Application for Citizenship requires further verification.
26. Application for Enrolment Forms and Conditional Member Application for Citizenship Forms will be made accessible on the Tla'amin Nation website or may be obtained by contacting the Citizenship Registrar.

Review of Applications for Enrolment

27. The Committee will review Applications for Enrolment in accordance with the eligibility criteria set out in section 12 to 15 of the Law.
28. Within 15 business days of receiving an Application for Enrolment Form, the Citizenship Registrar will determine whether the form is complete and will either
 - (a) forward the completed form to the Committee; or
 - (b) notify the applicant that the form is not complete and specify what additional information or documentation is required.
29. The Citizenship Registrar will verify whether the applicant has previously been approved and then ceased to be a Conditional Member or a Citizen. If so, the Citizenship Registrar will determine, in accordance with section 30 of the Law, whether at least six months have passed since they ceased to be a Conditional Member or Citizen. If six months have not passed since the applicant ceased to be a Conditional Member or Citizen, the Citizenship Registrar will advise the applicant that their application will not be reviewed until the end of the six-month period.
30. Subject to section 34, within 20 business days of receiving a completed Application for Enrolment Form the Committee must make a decision on whether an applicant meets the ancestry requirement under sections 12 to 15 of the Law in accordance with the process described in section 31.
31. Subject to section 32, the Committee will determine whether the applicant is of Tla'amin ancestry by considering evidence of the applicant's direct descent on the side of either parent from one or more individuals recognized as having Tla'amin ancestry. Satisfactory evidence may include:
 - (a) verification of long form birth certificate or a statutory declaration from an individual or individuals other than the applicant, in accordance with section 13 of the Law;
 - (b) information that connects the applicant to the Tla'amin family tree; or
 - (c) verification through the "Indian Register" or other available sources that the individual is of Homalco, Klahoose or K'omoks ancestry and transferred to become a member of the Sliammon Indian Band on or before July 10, 2012 and

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did not subsequently transfer to another First Nation, in accordance with section 15(a) of the Law.

32. In the case of an applicant who was adopted as a child under the laws recognized in Canada or Tla'amin Law by an individual who is of Tla'amin ancestry, the Committee will determine whether the adoptive parent of the applicant meets the requirements for evidence set out in section 31.
33. In accordance with section 15(b) of the Law, the Committee may not consider the child of an individual who obtained their Tla'amin citizenship through adoption by an individual who is of Tla'amin ancestry as having Tla'amin ancestry based on their parent's status as a Tla'amin Citizen.
34. If the Committee determines that it requires the applicant to submit further information in order to make a determination regarding whether the applicant is of Tla'amin ancestry, the Citizenship Registrar will send a letter to the applicant requesting such further information. Within 20 business days of receiving such further information, the Committee must determine whether the applicant meets the ancestry requirement.
35. If the Committee determines that an applicant does not meet the ancestry requirement, the Committee will notify the applicant within five business days of their determination that their Application for Enrolment has been rejected.
36. If the Committee determines that an applicant meets the ancestry requirement, the Citizenship Registrar will send the applicant a letter inviting them to an interview with the Citizenship Committee and advising them to bring supporting evidence to be shared with the Committee regarding
 - (a) their – or in the case of a child, one of their parents' – knowledge of Tla'amin history, culture, language and territory; and
 - (b) the ways they have established or intend to establish, as applicable, a connection to Tla'amin territory and Tla'amin Citizens.
37. After notifying the applicant that they meet the ancestry requirement, the Citizenship Registrar will schedule an interview with them for the earliest date that the Committee and the applicant are available.
38. The purpose of conducting an interview referred to in section 36 is to assist the Committee in determining, in accordance with section 12 of the Law, whether the applicant, or in the case of a child, one of their parents, has "established, or has demonstrated a clear and genuine intention to establish, a continuing Tla'amin community connection" by considering whether the applicant or, in the case of a child, their parent, has shown that they
 - (a) have knowledge about Tla'amin history, culture, language and territory; and
 - (b) have established or intend to establish, as applicable, a connection to Tla'amin territory and to Tla'amin Citizens.

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39. The Committee may ask questions with respect to the following matters during an interview with an individual who has submitted an Application for Enrolment:
- (a) the applicant's connection to the Tla'amin Nation, including information regarding their family history;
 - (b) the applicant's knowledge of Tla'amin history and the ways in which they have gained this knowledge;
 - (c) whether the applicant has attended Tla'amin Nation political, community or cultural events that include Tla'amin Citizens (if so, provide information about these events; if not, does the applicant intend to participate in Tla'amin Nation events and what is their plan for doing so);
 - (d) the applicant's level of knowledge of the ʔayʔaʃuθəm language;
 - (e) how the applicant intends to expand their knowledge of the ʔayʔaʃuθəm language;
 - (f) whether the applicant has spent time on Tla'amin territory (if so, details of the types of activities they have engaged in while on Tla'amin territory);
 - (g) other ways in which the applicant is currently engaging with Tla'amin community and culture;
 - (h) ways in which the applicant intends to continue deepening their engagement with Tla'amin community and culture;
 - (i) any other questions related to the applicant's community connection to the Tla'amin Nation; and
 - (j) whether the applicant has any other information they wish to share with the Committee.
40. The Committee may ask questions, which may be directed, as appropriate to the parent, child or both, with respect to the following matters during an interview with the parent of a child who has submitted an Application for Enrolment:
- (a) the child's connection to the Tla'amin Nation, including information regarding their family history;
 - (b) the parent's knowledge of Tla'amin history and the ways in which they have gained this knowledge, as well as the ways in which they have shared this knowledge with the child;
 - (c) whether the parent has attended Tla'amin Nation political, community or cultural events that include Tla'amin Citizens and if the child has also been in attendance (if so, provide information about these events; if not, does the applicant intend to participate in Tla'amin Nation events and what is their plan for doing so);
 - (d) the parent's level of knowledge of the ʔayʔaʃuθəm language, as well as the ways in which they have shared this knowledge with the child;
 - (e) how the parent intends to expand their knowledge of the ʔayʔaʃuθəm language and any plans they may have to share this knowledge with the child;

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- (f) whether the parent has spent time on Tla'amin territory and if they have done so with the child (if so, details of the types of activities they have engaged in while on Tla'amin territory);
 - (g) other ways in which the parent and the child are currently engaging with Tla'amin community and culture;
 - (h) ways in which the parent intends to continue deepening their engagement with Tla'amin community and culture and sharing this knowledge with the child;
 - (i) any other questions related to the child or their parent's community connection to the Tla'amin Nation; and
 - (j) whether the child or the parent has any other information they wish to share with the Committee.
41. If the Committee determines that it requires the applicant to submit further information in order to make a determination of their eligibility to be enrolled as a Conditional Member, the Citizenship Registrar will send a letter to the applicant requesting such further information.
42. In making a determination under section 38, the Committee will review the applicant's Application for Enrolment Form, including any attached documentation, and the responses provided in the interview questions referred to in section 39 or 40, as applicable, and any other information the Committee considers relevant.
43. The Committee must make a determination regarding an applicant's Application for Enrolment within 20 business days of the later of the date
- (a) when the applicant was interviewed; and
 - (b) the Committee received the information requested under section 41.
44. Subject to section 47 (Exception to Conditional Enrolment), where the Committee determines that an applicant has met the requirements for ancestry under section 31 and for community connection under section 38, the Committee will approve the applicant's Application for Enrolment.
45. When an Application for Enrolment is approved under section 44, the Citizenship Registrar will notify the Conditional Member that
- (a) their Application for Enrolment has been approved and specify the date upon which this decision was issued, which will be the start of the waiting period;
 - (b) under section 5 of the Law, the waiting period for a Conditional Member begins the day they are enrolled as a Conditional Member;
 - (c) under section 21 of the Law, the Conditional Member may submit a Conditional Member Application for Citizenship no earlier than two years after the start of the waiting period;
 - (d) under section 22 of the Law, if the Conditional Member has not submitted a Conditional Member Application for Citizenship by the end of the waiting period,

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they will cease to be a Conditional Member and the Citizenship Registrar will remove their name from the Conditional Membership Register; and

- (e) the Conditional Member may apply for an extension to the waiting period in accordance with the process set out in this Policy and Part 5 of the Law.

- 46. If the Conditional Member has not submitted a Conditional Member Application for Citizenship by the end of the waiting period, the Committee will
 - (a) instruct the Citizenship Registrar to remove the Conditional Member's name; and
 - (b) notify the Conditional Member that their name has been removed from the Conditional Membership Register.

Exception to Conditional Enrolment

- 47. In accordance with section 16 of the Law, the Committee may make an exception to conditional enrolment and grant Tla'amin citizenship without requiring a waiting period, if the Committee has determined that an applicant is
 - (a) an individual, including an individual who was adopted as a child, whose parents are both Tla'amin Citizens;
 - (b) of Tla'amin ancestry and was registered as a member of the Sliammon Indian Band on the day prior to the Effective Date; or
 - (c) a child, including an adopted child, with one parent who
 - i. is a Tla'amin Citizen;
 - ii. is of Tla'amin ancestry; and
 - iii. either
 - A. was registered as a member of the Sliammon Indian Band on the day prior to the Effective Date; or
 - B. has established a continuing Tla'amin community connection.
- 48. The following evidence may be accepted for the purposes of determining whether an applicant meets the requirements of section 47(a), (b) and (c)(iii)(A):
 - (a) a long form birth certificate;
 - (b) a statutory declaration;
 - (c) proof of a parent's enrolment as a Tla'amin Citizen; or
 - (d) a status card showing that a parent is registered on the #554 First Nation list.
- 49. For applicants relying on section 47(c)(iii)(B), the Committee will conduct an interview with the applicant's parent to determine the extent of their community connection, taking into account their connection to and knowledge of Tla'amin history, culture, language and territory.

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50. The Citizenship Registrar will send the applicant's parent a letter inviting them to an interview with the Citizenship Committee and advising them to bring supporting evidence to be shared with the Committee regarding their community connection, taking into account their connection to and knowledge of Tla'amin history, culture, language and territory.
51. After notifying the applicant's parent that they are invited to an interview, the Citizenship Registrar will schedule an interview with them for the earliest date that the Committee and the applicant's parent are available.
52. In an interview with an applicant's parent under section 49, the Committee may ask questions with respect to the following matters:
 - (a) the child's connection to the Tla'amin Nation, including information regarding their family history;
 - (b) the parent's knowledge of Tla'amin history and the ways in which they have gained this knowledge, as well as the ways in which they have shared this knowledge with the child;
 - (c) whether the parent has attended Tla'amin Nation political, community or cultural events that include Tla'amin Citizens and if the child has also been in attendance (if so, provide information about these events);
 - (d) the parent's level of knowledge of the ʔayʔaʔjuθəm language, as well as the ways in which they have shared this knowledge with the child;
 - (e) whether the parent resides on, or has spent time on Tla'amin territory, and if they have done so with the child (if so, details of where they resided and the types of activities they have engaged in while on Tla'amin territory);
 - (f) other ways in which the parent and the child are currently engaging with Tla'amin community and culture;
 - (g) ways in which the parent intends to continue deepening their engagement with Tla'amin community and culture and sharing this knowledge with the child;
 - (h) any other questions related to the child or their parent's community connection to the Tla'amin Nation; and
 - (i) whether the child or the parent has any other information they wish to share with the Committee.
53. If the Committee determines that it requires the applicant to submit further information in order to make a determination of their eligibility to become enrolled as a Tla'amin Citizen, the Citizenship Registrar will send a letter to the applicant requesting further information.
54. The Committee must make a determination regarding an applicant's Application for Enrolment under section 47 within 20 business days of the later of the date
 - (a) when evidence provided by the applicant was received in accordance with section 48;
 - (b) if the applicant was interviewed in accordance with section 49, when the applicant was interviewed; and

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(c) the Committee received the information requested under section 53.

55. Subject to section 70 (Transfer from another Treaty, Land Claims Agreement or First Nation List), where the Committee determines that an applicant has met the exception to conditional enrolment requirements under section 47, the Committee will approve the applicant's Application for Enrolment as a Tla'amin Citizen.

Limit on Re-enrolment

56. In accordance with section 37 of the Law, the Citizenship Registrar will verify whether the applicant has previously re-enrolled as a Conditional Member or Tla'amin Citizen after the applicant's name has been removed from the Conditional Membership Register or the Citizenship Register at the applicant's request. If an applicant has previously re-enrolled, the Citizenship Registrar will notify the Committee and the Committee will send a letter to the individual notifying them that their Application for Enrolment has been refused.

Review of Conditional Member Applications for Citizenship

57. In accordance with section 21 of the Law, a Conditional Member may apply for Tla'amin citizenship no earlier than two years after the start of the waiting period, but before the waiting period has ended, by submitting a Conditional Member Application for Citizenship Form.
58. The Committee will review Conditional Member Applications for Citizenship in accordance with the criteria set out in section 17 of the Law.
59. Within 15 business days of receiving a Conditional Member Application for Citizenship Form, the Citizenship Registrar will determine whether the form is complete and will either
- (a) forward the completed form to the Committee; or
 - (b) notify the applicant that the form is not complete and specify what additional information or documentation is required.
60. If the Conditional Member Application for Citizenship Form is complete, the Citizenship Registrar will send the applicant a letter inviting them to an interview with the Citizenship Committee and advising them to bring supporting evidence to be shared with the Committee regarding
- (a) their – or in the case of a child, one of their parents' – knowledge of Tla'amin history, culture, language and territory; and
 - (b) the ways they have established a connection to Tla'amin territory and Tla'amin Citizens.
61. After notifying the applicant that they are invited to an interview, the Citizenship Registrar will schedule an interview with them for the earliest date that the Committee and the applicant are available.

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62. If the Conditional Member Application for Citizenship is submitted outside of the time frame described in section 57 or sections 87 to 91, the Citizenship Registrar will notify the applicant that they are no longer eligible to apply for Tla'amin citizenship through a Conditional Member Application for Citizenship, and that they may re-apply for Conditional Membership using the Application for Enrolment form.
63. The purpose of conducting an interview referred to in section 60 is to assist the Committee in determining, in accordance with section 17 of the Law, whether the applicant, or in the case of a child, one of their parents, has "established, and [has] a clear and genuine intention to maintain, a continuing Tla'amin community connection" by considering whether the applicant or, in the case of a child, their parent, has shown that they
- (a) have knowledge about Tla'amin history, culture, language and territory; and
 - (b) have established a connection to Tla'amin territory and to Tla'amin Citizens.
64. The Committee may ask questions during an interview with an individual who has submitted a Conditional Member Application for Citizenship with respect to the following matters:
- (a) the applicant's continued strengthening of their connection to the Tla'amin Nation since becoming a Conditional Member;
 - (b) how the applicant has expanded their knowledge of Tla'amin history and the ways in which they have gained this knowledge;
 - (c) whether the applicant has attended Tla'amin Nation political, community or cultural events that include Tla'amin Citizens since becoming a Conditional Member (if so, provide information about these events);
 - (d) whether the applicant has expanded their level of knowledge of the ʔayʔaʔjuθəm language since becoming a Conditional Member;
 - (e) whether the applicant has spent time on Tla'amin territory since becoming a Conditional Member (if so, details of the types of activities they have engaged in while on Tla'amin territory and the significance of these to them);
 - (f) other ways in which the applicant has engaged with Tla'amin community and culture since becoming a Conditional Member;
 - (g) the ways in which the applicant intends to continue deepening their engagement with Tla'amin community and culture;
 - (h) any other questions related to the applicant's community connection to the Tla'amin Nation; and
 - (i) whether the applicant has any other information they wish to share with the Committee.
65. The Committee may ask questions, which may be directed, as appropriate, to the parent, child or both, with respect to the following matters during an interview with the parent of a child who has submitted a Conditional Member Application for Citizenship:
- (a) the parent and the child's continued strengthening of their connection to the Tla'amin Nation since becoming a Conditional Member;

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- (b) how the parent and the child have expanded their knowledge of Tla'amin history and the ways in which they have gained this knowledge as well as the ways in which this knowledge has been shared with the child;
 - (c) whether the parent and the child have attended Tla'amin Nation political, community or cultural events that include Tla'amin Citizens since becoming a Conditional Member (if so, provide information about these events);
 - (d) whether the parent and the child have expanded their level of knowledge of the ʔayʔaʔjuθem language since becoming a Conditional Member;
 - (e) whether the parent and the child have spent time on Tla'amin territory since becoming a Conditional Member (if so, details of the types of activities they have engaged in while on Tla'amin territory);
 - (f) other ways in which the parent and the child have and are currently engaging with Tla'amin community and culture;
 - (g) ways in which the parent intends to continue deepening their engagement with Tla'amin community and culture and sharing this knowledge with the child;
 - (h) any other questions related to the child or the parent's community connection to the Tla'amin Nation; and
 - (i) whether the child or the parent has any other information they wish to share with the Committee.
66. In making a determination under section 63, the Committee will review the applicant's Conditional Member Application for Citizenship Form, including any attached documentation, and the responses provided in the interview questions referred to in section 64 or 65, as applicable, and any other information the Committee considers relevant.
67. If the Committee determines that it requires the applicant to submit further information or documentation in order to make a determination of their eligibility to become enrolled as a Tla'amin Citizen, the Citizenship Registrar will send a letter to the applicant requesting further information or documentation.
68. The Committee must make a determination regarding an applicant's Conditional Member Application for Citizenship within 20 business days of the later of the date
- (a) the applicant was interviewed; and
 - (b) the Committee received the information requested under section 67.
69. Where the Committee determines that an applicant has met the requirements for Tla'amin citizenship under section 63, the Committee will approve the applicant's Conditional Member Application for Citizenship.

Transfer from Another Treaty, Land Claims Agreement or First Nation List

70. In accordance with section 49 of the Law and despite any other sections in this Policy, if an individual makes an Application for Enrolment or a Conditional Member Application

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for Citizenship and is eligible to become a Tla'amin Citizen under section 16 or 17 of the Law but is

- (a) receiving benefits as a member of an aboriginal group that is a signatory to another treaty or land claims agreement in Canada,
- (b) presently enrolled in another treaty or land claims agreement In Canada, or
- (c) registered on a First Nation list, other than the list of status Indians affiliated with the Tla'amin Nation, referred to as the #554 First Nation list,

the applicant is not entitled to be enrolled as a Tla'amin Citizen.

71. In accordance with section 50 of the Law, an applicant will be entitled to be enrolled as a Tla'amin Citizen if they provide satisfactory evidence to the Committee that
- (a) they have ceased receiving benefits or withdrawn from enrolment under the other treaty or land claims agreement;
 - (b) if there is no enrolment procedure or registry under the other treaty or land claims agreement, they will not exercise or assert any rights as a beneficiary under the other treaty or land claims agreement; or
 - (c) have requested that their name be removed from the First Nation list on which they were registered, and the applicant meets the eligibility requirements under the Law.
72. Satisfactory evidence under section 71 includes:
- (a) a signed and witnessed declaration attesting to the requirements set out in that section;
 - (b) other documentary evidence showing that the applicant's enrolment has been withdrawn; or
 - (c) other documentary evidence that the applicant has made a request to have their name removed from the relevant First Nation list.
73. Prior to requiring an applicant to provide the evidence required under section 71, the Committee will review their Application for Enrolment Form, if the applicant is applying for an exception to conditional enrolment or Conditional Member Application for Citizenship Form, conduct an interview, if required, and make a preliminary determination regarding the application following the process set out under this Policy.
74. Where the applicant is approved on a preliminary basis to become a Tla'amin Citizen in accordance with an exception to conditional enrolment or after conditional membership, the Committee will issue a letter to the applicant stating that their application for Tla'amin citizenship is approved on a preliminary basis pending the receipt of the evidence required under section 71.
75. The Committee may contact other First Nations, Treaty First Nations, or Land Claim groups to determine if the applicant has taken the required steps to cease receiving benefits, withdraw from enrolment or have their name removed from a First Nation list as required under section 71.

CITIZENSHIP POLICY

76. Within 20 business days of receiving evidence required under section 71, the Committee must determine whether an applicant has satisfactorily shown that they are no longer receiving benefits or affiliated with an Indigenous group listed in section 70.
77. If the Committee determines that it requires the applicant to submit further information in order to make a determination regarding the applicant's fulfillment of the requirements set out in section 71, the Citizenship Registrar will send a letter to the applicant requesting such further information. Within 20 business days of receiving such further information, the Committee must determine whether the applicant has met the requirements set out in section 71.
78. Upon receiving satisfactory evidence from an applicant as required under section 71, the Committee will formally approve the applicant's Application for Enrolment as a Tla'amin Citizen or Conditional Member Application for Citizenship, as appropriate.

Steps Following Approval of Applications

79. If the Committee approves an Application for Enrolment or Conditional Member Application for Citizenship, the following steps must be taken:
 - (a) the approved application must be date stamped "Approved by Citizenship Committee";
 - (b) the Committee will instruct the Citizenship Registrar to
 - i. enter the name of the applicant on the Conditional Membership Register or the Citizenship Register, as appropriate; and
 - ii. in the case of an individual who obtained their Tla'amin citizenship through adoption by an individual with Tla'amin ancestry, include an annotation in the register specifying that the individual obtained their citizenship through adoption; and
 - (c) a letter must be sent by the Citizenship Registrar to the applicant informing the applicant of the decision and that their name has been entered on the Conditional Membership Register or the Citizenship Register, as appropriate.

Refusing Applications

80. In accordance with section 32(1) of the Law, the Committee must refuse an Application for Enrolment or a Conditional Member Application for Citizenship when an applicant
 - (a) has not provided satisfactory evidence that they meet the eligibility criteria to become a Conditional Member or a Tla'amin Citizen; or
 - (b) is ineligible based on section 49 of the Law.
81. Additionally, applications will be refused at the discretion of the Committee in the following instances:

CITIZENSHIP POLICY

- (a) when an Application for Enrolment or Conditional Member Application for Citizenship remains incomplete three months after the Committee has requested it be completed; or
 - (b) when requested supporting documentation has not been provided to the Committee within three months of being requested to do so.
82. In accordance with section 32(2) of the Law, if the Committee has refused a Citizenship Application, a letter must be delivered by the Committee to the applicant explaining why their application was rejected through one of the following methods:
- (a) personal delivery to the applicant; or
 - (b) delivery by registered mail to the applicant's address as noted in their application.

Submission of New Information

83. In accordance with section 33 of the Law, if an applicant submits new information regarding an application that has been refused, the Committee may take the new information into consideration and may, before an appeal of a decision has commenced, vary the decision on the basis of the newly-submitted information.

Appealing a Decision of the Committee

84. If the Committee has refused an application for citizenship, the applicant may appeal a decision of the Committee to the Review and Appeal Panel in accordance with section 59 of the Law.

Process for Amending Applications on Direction

85. The Citizenship Registrar may amend an Application for Enrolment Form or a Conditional Member Application for Citizenship Form upon receiving direction over the telephone from an applicant or, in the case of a child, the parent of an applicant. Where the Citizenship Registrar amends an application in this manner, they must date and initial the change that was made.
86. Any amendments to a statutory declaration must be made by the applicant and cannot be made over the telephone under section 85.

Review of Requests to Extend Waiting Period for Conditional Members

87. In accordance with sections 23 and 24 of the Law, a Conditional Member may request a six-month extension to the waiting period by submitting a request for the extension of the waiting period, at least 20 business days before the end of the waiting period, to the Citizenship Registrar. The Citizenship Registrar will grant an extension to the waiting period to any Conditional Member who applies within the time frame set out in this section within 10 business days of receiving the request from the Conditional Member.
88. In accordance with section 25 of the Law, no later than 20 business days before the end of the waiting period that has been extended under section 87, a Conditional Member who has

CITIZENSHIP POLICY

been granted an extension may request a maximum of one additional six-month extension to the waiting period by submitting a request for the extension of the waiting period to the Citizenship Registrar. The Citizenship Registrar will grant an extension to the waiting period to any Conditional Member who applies within the time frame set out in this section within 10 business days of receiving the request from the Conditional Member.

89. In accordance with section 27 of the Law, when a Conditional Member has reached the end of the three-year waiting period and has not submitted a Conditional Member Application for Citizenship, the Conditional Member may make a request to the Committee for a six-month extension of the waiting period.
90. The Conditional Member must submit their request with a description of the reasons, and supporting documentation, they were unable to submit the request within the required time period. In accordance with section 28 of the Law, the Committee will determine whether to grant this request within 20 business days of receiving the request by
 - (a) verifying that the request has been made no later than six months after the end of the waiting period; and
 - (b) considering the reasons included by the Conditional Member for why they were unable to submit the request within the required time period (such as health issues, personal circumstances), including information provided to the Committee regarding any extenuating circumstances and any supporting documentation.
91. The Conditional Member will be advised in writing by the Citizenship Registrar of the Committee's decision regarding their request for an extension. If the request is approved, the written notice will include the new end date for the waiting period and the Committee will instruct the Citizenship Registrar to reenter the name of the Conditional Member on the Conditional Membership Register.

Relinquishment of conditional membership or citizenship

92. In accordance with sections 35 and 36 of the Law, an individual who is a Conditional Member or Tla'amin Citizen may relinquish their conditional membership or Tla'amin citizenship and request that their name be removed from the Conditional Membership Register or Citizenship Register, as appropriate, by completing
 - (a) a Notice of Relinquishment of Conditional Membership, as set out in Schedule C; or
 - (b) a Notice of Relinquishment of Tla'amin Citizenship, as set out in Schedule D.
93. An individual who has the legal authority to act on behalf of a Conditional Member or Tla'amin Citizen may submit a notice under section 92 on behalf of that Conditional Member or Tla'amin Citizen.
94. Upon receipt of a Notice of Relinquishment of Conditional Membership or a Notice of Relinquishment of Tla'amin Citizenship, the Committee must instruct the Citizenship Registrar to remove the name of the individual from the Conditional Membership Register or Citizenship Register, as appropriate.

CITIZENSHIP POLICY

95. A letter must be sent by the Citizenship Registrar to the applicant confirming that their name has been removed from the Conditional Membership Register or the Citizenship Register, as appropriate.

Revocation of Enrolment

96. In accordance with section 39 of the Law, the Committee may revoke the enrolment of a Conditional Member or a Tla'amin Citizen when the enrolment is found to have been fraudulent or the individual was not entitled to be enrolled. The following methods could be used to verify this:
- (a) a discussion with the individual regarding their circumstances; or
 - (b) documentation that shows that there were fraudulent representations.
97. If the Committee determines that there is cause to revoke an individual's enrolment as a Conditional Member of a Tla'amin Citizen, the process in sections 39 to 47 of the Law should be followed.

Deceased Conditional Members or Tla'amin Citizens

98. In accordance with section 38 of the Law, the names of deceased individuals will be removed from the Conditional Membership Register or Citizenship Register upon receiving satisfactory evidence that the individual is deceased. Such evidence may include:
- (a) a death certificate; or
 - (b) other documentation, including notices published by the Tla'amin Nation, obituaries or funeral pamphlets, demonstrating proof of death.

Reporting to the Executive Council

99. The Committee will provide annual reports to the Executive Council on meetings and proceedings of the Committee, including the number of applicants and updates to the Conditional Membership Register and the Citizenship Register.
100. The Committee will provide additional reports to the Executive Council or the Legislative Assembly, should a special report be requested on an issue relating to the duties and responsibilities of the Committee.
101. Upon request, the Citizenship Registrar will provide the Executive Council, the Elections Officer or any individual who is entitled to have access to the Conditional Membership Register or the Citizenship Register under a Tla'amin law with an up to date copy of the Conditional Membership Register or the Citizenship Register.

Confidentiality

102. The Committee and the Citizenship Registrar are bound by the *Freedom of Information and Protection of Privacy Law*.

CITIZENSHIP POLICY

103. Each member of the Committee will sign an oath of office, as set out in Schedule E, which includes an obligation to act in good faith and respect confidentiality.
104. Signed oaths of office will be retained by the Citizenship Registrar.
105. All Applications for Enrolment, Conditional Member Applications for Citizenship and information obtained from individuals applying for citizenship and enrolment will be kept confidential in the offices of the Tla'amin Nation in a locked file cabinet.

Amendments

106. In order to give effect to and carry out the objectives and purpose of the Law, the Committee may make recommendations to the Executive Council regarding potential amendments to this Policy.
107. The Committee may make minor non-substantive amendments to Schedules A, B, C, D or E after providing 10 business days' notice to the Executive Council of such proposed amendments, unless the Executive Council provides notice in writing within the 10 business day period that they object to the proposed amendments.
108. The Citizenship Registrar will replace the schedules and appendices to this Policy whenever new versions of these documents have been approved by the body with the authority to do so.

Review of the Citizenship Policy

109. This Policy will be reviewed and updated within 18 months of its approval, and at least every three years thereafter.

SCHEDULE A (Application for Enrolment Form)

SCHEDULE B (Conditional Member Application for Citizenship Form)

SCHEDULE C (Notice of Relinquishment of Conditional Membership)

SCHEDULE D (Notice of Relinquishment of Tla'amin Citizenship)

SCHEDULE E (Oath of Office)

SCHEDULE F (Flowcharts Describing Decision-making Process)

APPENDIX 1 (Citizenship Law)

APPENDIX 2 (Citizenship Regulation)

SCHEDULE A



Application for Enrolment Form

Citizenship Committee
4779 Klahanie Road
Powell River, BC
V8A 0C4

Phone: (604) 483-9646
Toll Free: (877) 483-9646
Fax: (604) 483-9769
Email: citizenship@tn-bc.ca
Website: <http://www.tlaaminnation.com/>

INTERNAL USE ONLY

Application Number: _____

Applicant Name: _____



Application for Enrolment Form

This application form is used to assist in determining an individual's eligibility to be enrolled as a Conditional Member of the Tla'amin Nation or as a Tla'amin Citizen (for individuals who qualify for an exception to conditional membership), in accordance with the *Citizenship Law*.

Under section 12 of the *Citizenship Law*, an individual is eligible to be enrolled as a **Conditional Member** if that individual – or, in the case of a child, one of their parents – has established, or has demonstrated a clear and genuine intention to establish, a continuing Tla'amin community connection and

- (a) is of Tla'amin ancestry; or
- (b) was adopted as a child under the laws recognized in Canada or Tla'amin Law by an individual who is of Tla'amin ancestry.

Under Section 16 of the *Citizenship Law*, and subject to section 49 of the *Citizenship Law*, the following individuals may be enrolled as **Tla'amin Citizens** without the requirement to first be enrolled as Conditional Members:

- (a) an individual, including an individual who was adopted as a child, whose parents are both Tla'amin Citizens;
- (b) an individual who is of Tla'amin ancestry and was registered as a member of the Sliammon Indian Band on the day prior to the Effective Date; or
- (c) a child, including an adopted child, with one parent who:
 - (i) is a Tla'amin Citizen;
 - (ii) is of Tla'amin ancestry; and
 - (iii) either
 - (A) was registered as a member of the Sliammon Indian Band on the day prior to the Effective Date; or
 - (B) has established a continuing Tla'amin community connection.



Application for Enrolment Form

NOTES:

- Applications for Enrolment may be received by the Citizenship Registrar at any time.
- Applications are reviewed by a Citizenship Committee that is appointed by the Executive Council.
- Applications will be considered incomplete and may be denied if the following form has not been fully completed or the necessary documentation has not been attached. Submitting an incomplete application may cause a delay in the Citizenship Committee's determination and may result in your application's rejection.
- Please answer all the questions to the best of your ability and keep in mind that it is your responsibility to prove that you meet the criteria to become a Conditional Member, or a Tla'amin Citizen by exception to conditional membership, established in the *Citizenship Law*.
- After a determination has been made that an applicant meets the Tla'amin ancestry requirement, the Citizenship Committee will generally request an interview with the applicant to obtain additional information in support of the application.
- Once a Conditional Member is approved, a waiting period begins from the date when they are enrolled as a Conditional Member. A Conditional Member may apply to become a Tla'amin Citizen no earlier than two years after the start of the waiting period, and must make an application to become a Tla'amin Citizen before the three-year waiting period has ended. Conditional Members should refer to the *Citizenship Law* for further information regarding circumstances when the three-year waiting period may be extended.



Application for Enrolment Form

Fill out the following and deliver it to the Citizenship Registrar at the Tla'amin Nation office. Your application form is complete if it includes:

- Parts 1 to 5 of this form filled out with the requested information.
- List detailing any supporting documentation attached.
- Supporting documentation attached.
- Ancestral chart completed to the best of your ability.

Please submit your application form by e-mail to **citizenship@tn-bc.ca** or put your application form in an envelope marked "CONFIDENTIAL" and mail to:

TLA'AMIN NATION OFFICE
Attention: Citizenship Registrar
4779 KLAHANIE ROAD, POWELL RIVER, BC V8A 0C4

PART 1: Personal Information

1. Full Name: _____
2. Are you known by any other names? Yes (please list) _____ No
3. Birthdate (Month/Day/Year): _____
4. Address: _____
5. City: _____ Province/State: _____
6. Country: _____ Postal Code/Zip: _____
7. Home Phone: _____ Work Phone: _____
8. Cell Phone: _____ Fax: _____
9. Email address: _____
10. First Nation with whom you are currently affiliated: _____
11. Parents' names: _____
12. Parents' maiden name(s) (if applicable): _____



Application for Enrolment Form

PART 2: Preliminary Eligibility Questions

1. Have you previously relinquished conditional membership or Tla'amin citizenship and re-enrolled?
 Yes No
2. Have you previously been enrolled as a Conditional Member and ceased to be a Conditional Member due to the expiration of the waiting period?
 Yes No

PART 3: Additional Eligibility Questions – Adults (19 and over)

Provide supporting documentation for any questions in this Part to which your response is “Yes.” List the supporting documents you provide on the “Documentation” page below.

1. Do you have Tla'amin ancestry through direct descent on the side of either parent from one or more individuals recognized as having Tla'amin ancestry?
 Yes No
2. Are you an individual who is of Homalco, Klahoose or K'ómoks ancestry and transferred to become a member of the Sliammon Indian Band on or before July 10, 2012 and did not subsequently transfer to another First Nation?
 Yes No
3. Are you the child of an individual who obtained their Tla'amin citizenship through adoption by an individual who is of Tla'amin ancestry?
 Yes (Name of your parent who was adopted: _____) No
4. Are both of your parents Tla'amin Citizens?
 Yes No
5. Were you adopted as a child under the laws recognized in Canada or Tla'amin Law by an individual who is of Tla'amin ancestry?
 Yes No
6. Were you registered as a status Indian and affiliated with the Sliammon Indian Band (#554) prior to April 5, 2016?
 Yes No
7. Are you presently enrolled or receiving benefits under another treaty or land claims agreement, or are you currently a member of another First Nation in Canada?
 Yes No (If you answer No, continue to Part 5)



Application for Enrolment Form

7.1. This question is for individuals presently enrolled or receiving benefits under another treaty or land claims agreement or who are currently a member of another First Nation in Canada. If you meet the eligibility criteria to become a Tla'amin Citizen following conditional membership or through an exception to conditional membership, would you be prepared to:

- (a) cease receiving benefits,
- (b) withdraw from enrolment under the other treaty or land claims agreement, or
- (c) request to be removed from the First Nation list on which you are registered, in order to enroll as a Tla'amin Citizen?

Yes No

PART 4: Eligibility questions for children under 19

Provide supporting documentation for any questions in this Part to which your response is "Yes." List the supporting documents you provide on the "Documentation" page below.

1. Does the child have Tla'amin ancestry through direct descent on the side of either parent from one or more individuals recognized as having Tla'amin ancestry?
 Yes No
2. Is the child of Homalco, Klahoose or K'ómoks ancestry and transferred to become a member of the Sliammon Indian Band on or before July 10, 2012 and did not subsequently transfer to another First Nation?
 Yes No
3. Is the applicant child the child of an individual who obtained their Tla'amin citizenship through adoption by an individual who is of Tla'amin ancestry?
 Yes (Name of the parent who was adopted: _____) No
4. Are both the child's parents Tla'amin Citizens?
 Yes No (If the answer is "Yes", continue to question 8)
5. Was the child registered as a status Indian and affiliated with the Sliammon Indian Band (#554) prior to April 5, 2016?
 Yes No (If the answer is "Yes", continue to question 8)
6. Is one of the child's parents a Tla'amin Citizen and of Tla'amin ancestry?
 Yes No



Application for Enrolment Form

7. Was one of the child's parents registered with the Sliammon Indian Band (#554) prior to April 5, 2016?
- Yes No
8. Was the child adopted under the laws recognized in Canada or Tla'amin Law by an individual who is of Tla'amin ancestry?
- Yes No
9. Is the child presently enrolled or receiving benefits under another treaty or land claims agreement, or are you currently a member of another First Nation in Canada?
- Yes No (If you answer No, continue to Part 5)
- 9.1. This question is for individuals presently enrolled or receiving benefits under another treaty or land claims agreement or who are currently a member of another First Nation in Canada. If the child applicant meets the eligibility criteria to become a Tla'amin Citizen following conditional membership or through an exception to conditional membership, would you be prepared to:
- (a) cease receiving benefits,
 - (b) withdraw from enrolment under the other treaty or land claims agreement, or
 - (c) request to be removed from the First Nation list on which you are registered, on their behalf in order to enroll the child as a Tla'amin Citizen?
- Yes No



Application for Enrolment Form

DECLARATION FOR AN APPLICATION MADE ON BEHALF OF A CHILD

I, _____ (*print name*), also known as _____ (if applicable), SOLEMLY DECLARE that the facts contained in this application are true, to the best of my knowledge and I am authorized to sign on behalf of _____ (*print name of applicant*) who is a child (i.e. under 19 years of age).

I authorize the Citizenship Registrar and the Citizenship Committee to:

- contact third parties and request verification of information provided regarding the applicant's or my participation in Tla'amin Nation or community events;
- contact third parties and request verification of information, including personal information, provided in the applicant's Application for Enrolment or Conditional Member Application for Citizenship; and
- contact other First Nations or Indigenous groups to verify if the necessary steps have been taken to transfer the applicant's First Nation affiliation or to unenroll the applicant from receiving benefits under a treaty or land claims agreement, as the case may be.

I authorize the Citizenship Registrar to access the applicant's personal information in the Indian Register system, or to request information from the Indian Registration Administrator for the Tla'amin Nation, in order to verify information provided in my Application for Enrolment or Conditional Member Application for Citizenship.

 Parent or Guardian's signature Date signed (mm/dd/yyyy)

WITNESS To Parent or Guardian's Signature:

 Witness signature Date signed (mm/dd/yyyy)

 Witness Name (please print)



Application for Enrolment Form

If you need assistance in completing this application, please contact the Citizenship Registrar at (604) 483-9646 or toll free at (877) 483-9646, fax (604) 483-9769 or email citizenship@tn-bc.ca. Parents or guardians may complete this application form on behalf of their minor children or individuals to whom they are legal guardians.

INTERNAL USE ONLY

Received

Approved

Refused

SIGNED BY CITIZENSHIP REGISTRAR

DATE:

SIGNED BY CITIZENSHIP COMMITTEE CHAIR

DATE:



DOCUMENTATION

To complete this application, please list the documentation you are attaching to prove your identity and the facts relevant to your eligibility to become a Conditional Member or to become a Tla'amin Citizen through an exception to conditional membership.

Please provide a photocopy of any that apply:

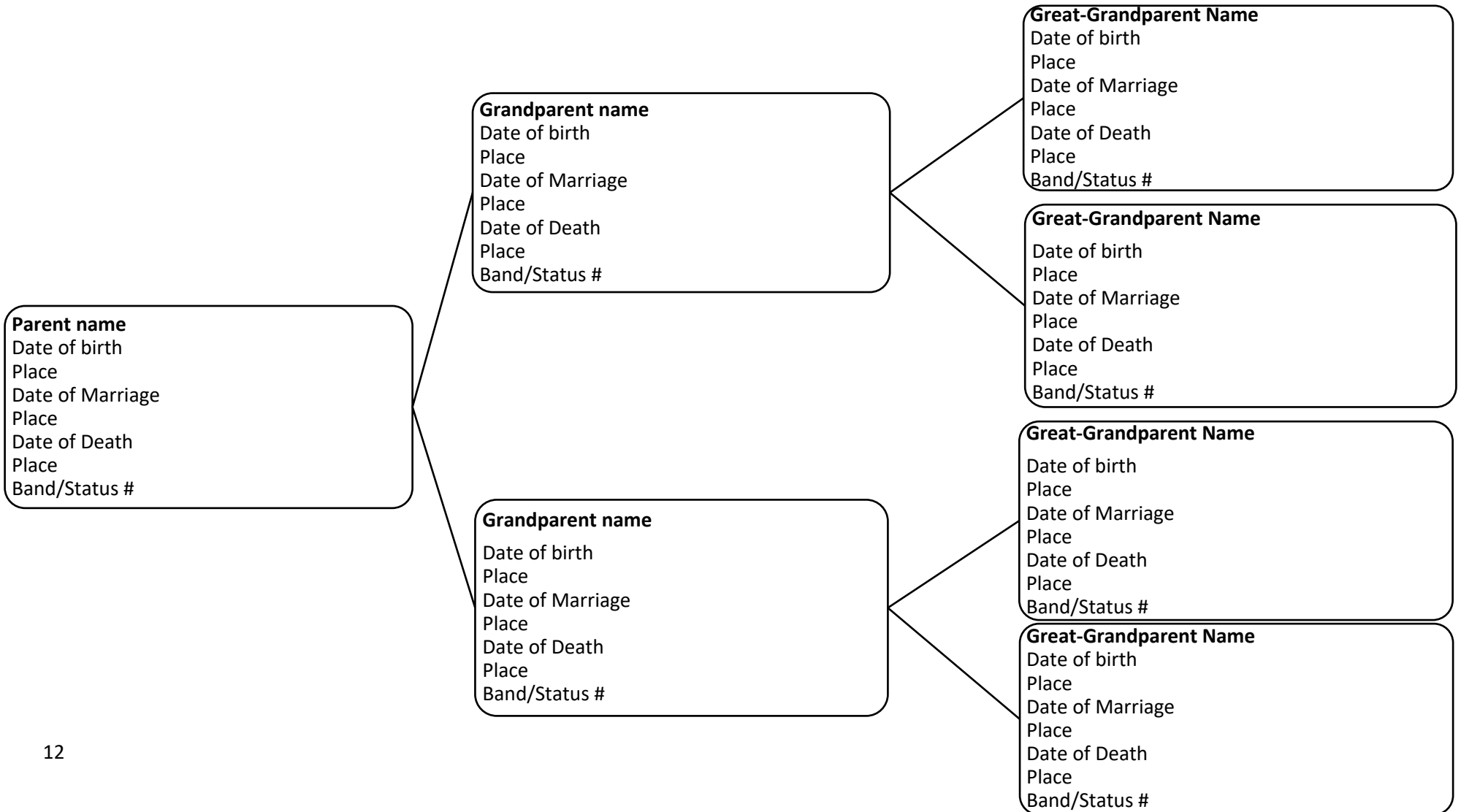
Indicate documents included	Type of Document	Issue date of document (mm/dd/yyyy)
<input type="checkbox"/>	Birth Certificate	
<input type="checkbox"/>	Status Card	
<input type="checkbox"/>	Driver's License	
<input type="checkbox"/>	British Columbia Identification	
<input type="checkbox"/>	Adoption Record (for individual or parent, as applicable)	

You may provide any additional information you desire in relation to your eligibility. Please use the space below or a separate page to list additional information or documentation that is attached to this form in support of your eligibility to become a Conditional Member or to become a Tla'amin Citizen through an exception to conditional membership (i.e. statutory declaration, birth certificate from an individual or individuals other than the applicant).



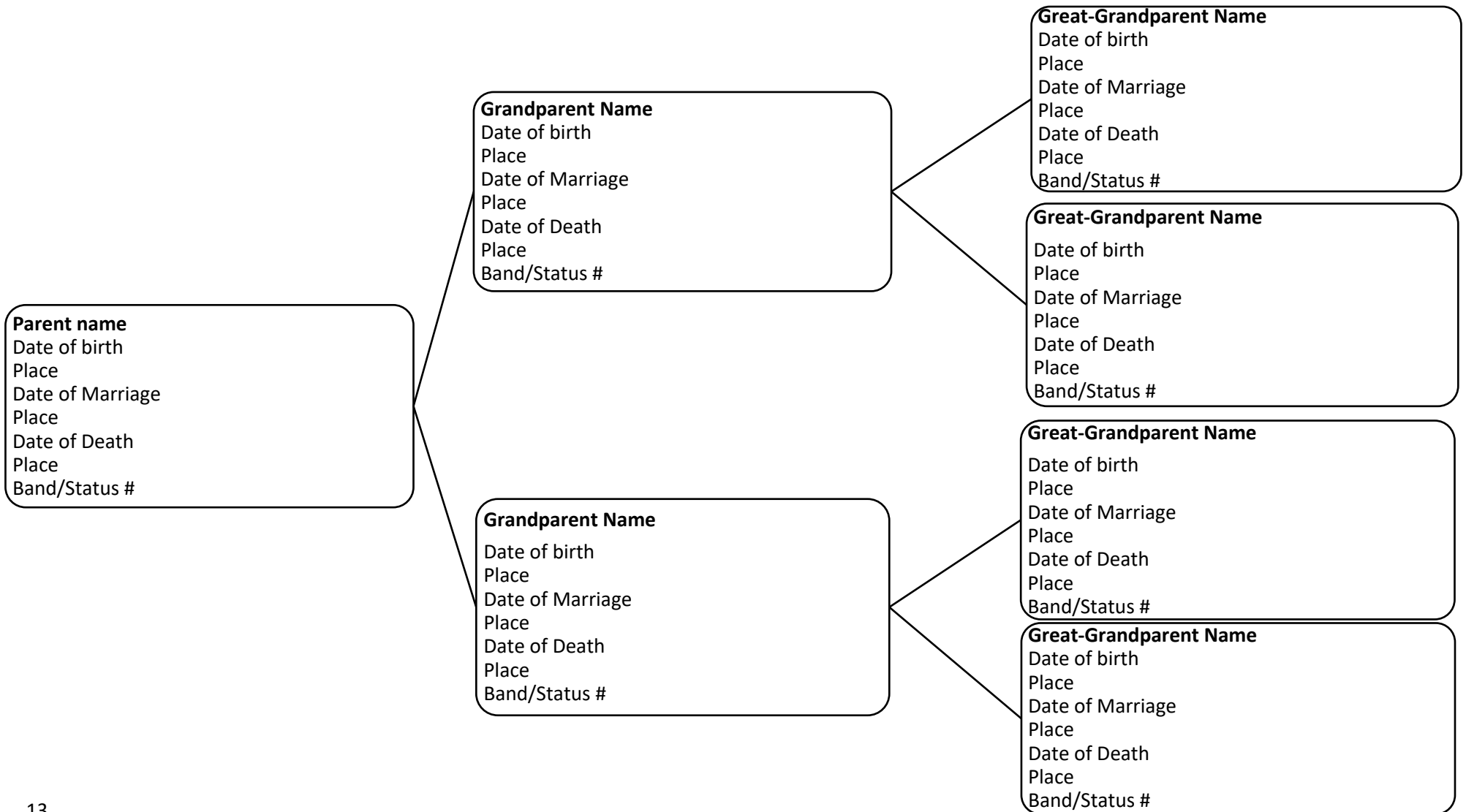
ANCESTRAL CHART

Please use maiden names and fill out to the best of your ability.





Application for Enrolment Form



SCHEDULE B



Conditional Member Application for Citizenship Form

Citizenship Committee
4779 Klahanie Road
Powell River, BC
V8A 0C4

Phone: (604) 483-9646
Toll Free: (877) 483-9646
Fax: (604) 483-9769

Email: citizenship@tn-bc.ca

Website: <http://www.tlaaminnation.com/>

INTERNAL USE ONLY

Application Number: _____

Applicant Name: _____



Conditional Member Application for Citizenship Form

This is an application form for individuals enrolled as Conditional Members of the Tla'amin Nation who wish to apply for Tla'amin Citizenship in accordance with the *Citizenship Law*.

In accordance with the *Citizenship Law*, a Conditional Member may apply to become a Tla'amin Citizen no earlier than two years after the start of the waiting period, and must make a Conditional Member Application for Citizenship before the three-year waiting period has ended, unless the waiting period is extended. Conditional Members should refer to the *Citizenship Law* and the *Citizenship Policy* for further information regarding circumstances in which the waiting period may be extended.

Under section 17 of the *Citizenship Law*, and subject to section 49 of the *Citizenship Law*, a Conditional Member is entitled to be enrolled as a Tla'amin Citizen, if they or, in the case of a child, one of their parents can demonstrate that they have established, and have a clear and genuine intention to maintain, a continuing Tla'amin community connection and have met any other criteria for citizenship that are established by regulation.

A Conditional Member may apply for citizenship no sooner than two years and no later than three years after the start of the waiting period (except if the waiting period has been extended under Part 5 of the *Citizenship Law*).

NOTES:

- Applications are reviewed by a Citizenship Committee that is appointed by the Executive Council.
- Applications will be considered incomplete and may be denied if the following form has not been fully completed. Submitting an incomplete application may cause a delay in the Citizenship Committee's determination and may result in your application's rejection.
- Please answer all the questions to the best of your ability and keep in mind that it is your responsibility to prove that you meet the criteria to become a Tla'amin Citizen established in the *Citizenship Law* in accordance with the Final Agreement.
- **As part of the application process, the Citizenship Committee will request an interview with you to obtain additional information in support of your application.**

All information received by the Citizenship Registrar and Citizenship Committee is confidential and remains the property of the Tla'amin Nation. Without the prior written authorization of the person to whom the information relates, the information can only be viewed by the Citizenship Committee and Registrar and can only be used for the purpose of determining eligibility for individuals to become Conditional Members or Tla'amin Citizens through an exception to conditional membership.



Conditional Member Application for Citizenship Form

Fill out the following and deliver it to the Citizenship Registrar at the Tla'amin Nation office.

Please submit your application form by e-mail to citizenship@tn-bc.ca or put your application form in an envelope marked "CONFIDENTIAL" and mail to:

TLA'AMIN NATION OFFICE
Attention: Citizenship Registrar
4779 KLAHANIE ROAD, POWELL RIVER, BC V8A 0C4

PART 1: Personal Information

1. Full Name: _____
2. Are you known by any other names? Yes (please list) _____ No
3. Birthdate (Month/Day/Year): _____
4. Address: _____
5. City: _____ Province/State: _____
6. Country: _____ Postal Code/Zip: _____
7. Home Phone: _____ Work Phone: _____
8. Cell Phone: _____ Fax: _____
9. Email address: _____

PART 2: Eligibility Questions

1. Are you currently a Conditional Member of the Tla'amin Nation?
 Yes No
 2. When did you become a Conditional Member of the Tla'amin Nation?
Date: _____
 3. Have you been a Conditional Member of the Tla'amin Nation for at least two years?
 Yes No
-

SCHEDULE C



Notice of Relinquishment of Conditional Membership

Citizenship Committee
4779 Klahanie Road
Powell River, BC
V8A 0C4

Phone: (604) 483-9646
Toll Free: (877) 483-9646
Fax: (604) 483-9769
Email: citizenship@tn-bc.ca
Website: <http://www.tlaaminnation.com/>

INTERNAL USE ONLY

Conditional Member Number: _____

Name: _____



Notice of Relinquishment of Conditional Membership

This form is to be used by Conditional Members of the Tla'amin Nation who wish to relinquish their conditional membership and make a request to the Citizenship Committee for removal of their name from the Conditional Membership Register under section 35 of the *Citizenship Law*.

Parents or guardians may complete this form on behalf of their children.

All information received by the Citizenship Registrar and Citizenship Committee is confidential and remains the property of the Tla'amin Nation. Without the prior written authorization of the person to whom the information relates, the information can only be viewed by the Citizenship Committee and Registrar.

NOTES:

- Under section 35 of the Citizenship Law, upon receiving this notice of relinquishment from an individual who is a Conditional Member, or an individual who has legal authority to manage a Conditional Member's affairs, the Conditional Member's name will be removed from the Conditional Membership Register and their conditional membership will cease.
- Under section 37 of the Citizenship Law, if you have relinquished your Conditional membership, you may only re-enroll as a Conditional Member once.
- **You may wish to seek independent legal advice before submitting this notice.**



Notice of Relinquishment of Conditional Membership

Fill out the following and deliver it to the Citizenship Registrar at the Tla'amin Nation office to give notice of the relinquishment of your conditional membership. Please submit your notice by e-mail to citizenship@tn-bc.ca or put your notice in an envelope marked "CONFIDENTIAL" and mail to:

TLA'AMIN NATION OFFICE
Attention: Citizenship Registrar
4779 KLAHANIE ROAD, POWELL RIVER, BC V8A 0C4

1. Full Name: _____
2. Birthdate: (Month/Day/Year) _____
3. Address: _____
4. City: _____ Province/State: _____
5. Country: _____ Postal Code/Zip: _____
6. Home Phone: _____ Work Phone: _____
7. Cell Phone: _____ Fax: _____
8. Email address: _____
9. Conditional Membership Number: _____



Notice of Relinquishment of Conditional Membership

DECLARATION

I, _____ (*print name*), also known as

(if applicable), SOLEMLY DECLARE that I hereby relinquish my conditional membership and request to have my name removed from the Tla'amin Nation Conditional Membership Register. I understand that under the *Citizenship Law*, as a person requesting to have my name removed from the Tla'amin Nation Conditional Membership Register, I may only re-enrol as a Conditional Member once.

Signature Date signed (mm/dd/yyyy)

WITNESS:

Witness signature Date signed (mm/dd/yyyy)

Witness name (please print)

SCHEDULE D



Notice of Relinquishment of Tla'amin Citizenship

Citizenship Committee
4779 Klahanie Road
Powell River, BC
V8A 0C4

Phone: (604) 483-9646
Toll Free: (877) 483-9646
Fax: (604) 483-9769
Email: citizenship@tn-bc.ca
Website: <http://www.tlaaminnation.com/>

INTERNAL USE ONLY

Conditional Member Number: _____

Name: _____



Notice of Relinquishment of Tla'amin Citizenship

This form is to be used by Citizens of the Tla'amin Nation who wish relinquish their Tla'amin citizenship and make a request to the Citizenship Committee to have their name removed from the Citizenship Register.

Parents or guardians may complete this form on behalf of their minor children.

All information received by the Citizenship Registrar and Citizenship Committee is confidential and remains the property of the Tla'amin Nation. Without the prior written authorization of the person to whom the information relates, the information can only be viewed by the Citizenship Committee and Registrar.

NOTES:

- Under section 36 of the Citizenship Law, upon receiving this notice of relinquishment from an individual who is a Tla'amin Citizen, or an individual who has legal authority to manage a Tla'amin Citizen's affairs, the Citizen's name will be removed from the Tla'amin Citizenship Register and their citizenship will cease.
- Under section 37 of the Citizenship Law, if you have relinquished your Tla'amin citizenship, you may only re-enroll once.
- **You may wish to seek independent legal advice before submitting this notice.**



Notice of Relinquishment of Tla'amin Citizenship

Fill out the following and deliver it to the Citizenship Registrar at the Tla'amin Nation office to give notice of the relinquishment of your Tla'amin citizenship. Please submit your notice by e-mail to citizenship@tn-bc.ca or put your notice in an envelope marked "CONFIDENTIAL" and mail to:

TLA'AMIN NATION OFFICE
Attention: Citizenship Registrar
4779 KLAHANIE ROAD, POWELL RIVER, BC V8A 0C4

1. Full Name: _____
2. Birthdate: (Month/Day/Year) _____
3. Address: _____
4. City: _____ Province/State: _____
5. Country: _____ Postal Code/Zip: _____
6. Home Phone: _____ Work Phone: _____
7. Cell Phone: _____ Fax: _____
8. Email address: _____
9. Citizenship Number: _____



Notice of Relinquishment of Tla'amin Citizenship

DECLARATION

I, _____ (*print name*), also known as

(if applicable), SOLEMLY DECLARE that I hereby relinquish my Tla'amin citizenship and request to have my name removed from the Tla'amin Nation Citizenship Register. I understand that under the *Citizenship Law*, as a person requesting to have my name removed from the Tla'amin Nation Citizenship Register, I may only re-enrol as a Tla'amin Citizen once.

Signature

Date signed (mm/dd/yyyy)

WITNESS:

Witness signature

Date signed (mm/dd/yyyy)

Witness name (please print)



SCHEDULE E

Citizenship Committee Oath of Office

I, _____, appointed as a member of the Citizenship Committee, declare that I have read the Citizenship Law, the Citizenship Regulation, and the Citizenship Policy and I understand and agree to carry out the duties assigned to me under those documents. I will adhere to the following principles and will take on the following responsibilities as a member of the Citizenship Committee.

To the best of my knowledge and ability, and for the duration of my term on the Citizenship Committee, I commit:

1. To strive to provide good, effective and accountable decision-making;
2. To promote the unity and well-being of the Citizenship Committee by cooperating with fellow committee members, consulting and informing one another, and coordinating our actions with one another;
3. To confront and resist lateral violence within the Citizenship Committee and by doing so, contribute to a healthy environment to carry out the Citizenship Committee's work where fellow committee members and staff are treated with respect;
4. To act in the best interest of the Tla'amin Nation and to avoid any real, potential, or apparent conflicts of interests;
5. To declare any real, potential, or apparent conflicts of interest that may arise to the Executive Council;
6. To act in good faith, and with due care, competence, and diligence, and without misrepresenting material facts;
7. To respect the confidentiality of information acquired in the course of my service to the Tla'amin Nation, except where authorized or legally obligated to disclose;
8. To respect and adhere to the *Tla'amin Constitution*, which honours and upholds Tla'amin ancestral practices, teachings and core values;
9. To make decisions which respect Tla'amin laws;

10. To develop and maintain communications with the community in order to ensure accessible, accountable and transparent practices and processes;
11. To strive to be effective and professional in my communication with applicants and staff;
12. To model pie yeh oht tiit shim (always learning) by respecting and honouring our ancestral practices and the knowledge and teachings of the Tla'amin elders; and
13. To be accountable for adhering to this oath.

Name (print)

Signature

Date

SCHEDULE F

LIST OF FLOWCHARTS

FLOWCHART A: PROCESSING AN APPLICATION FOR ENROLMENT

FLOWCHART B: DETERMINING TLA'AMIN ANCESTRY

FLOWCHART C: DETERMINING TLA'AMIN COMMUNITY CONNECTION

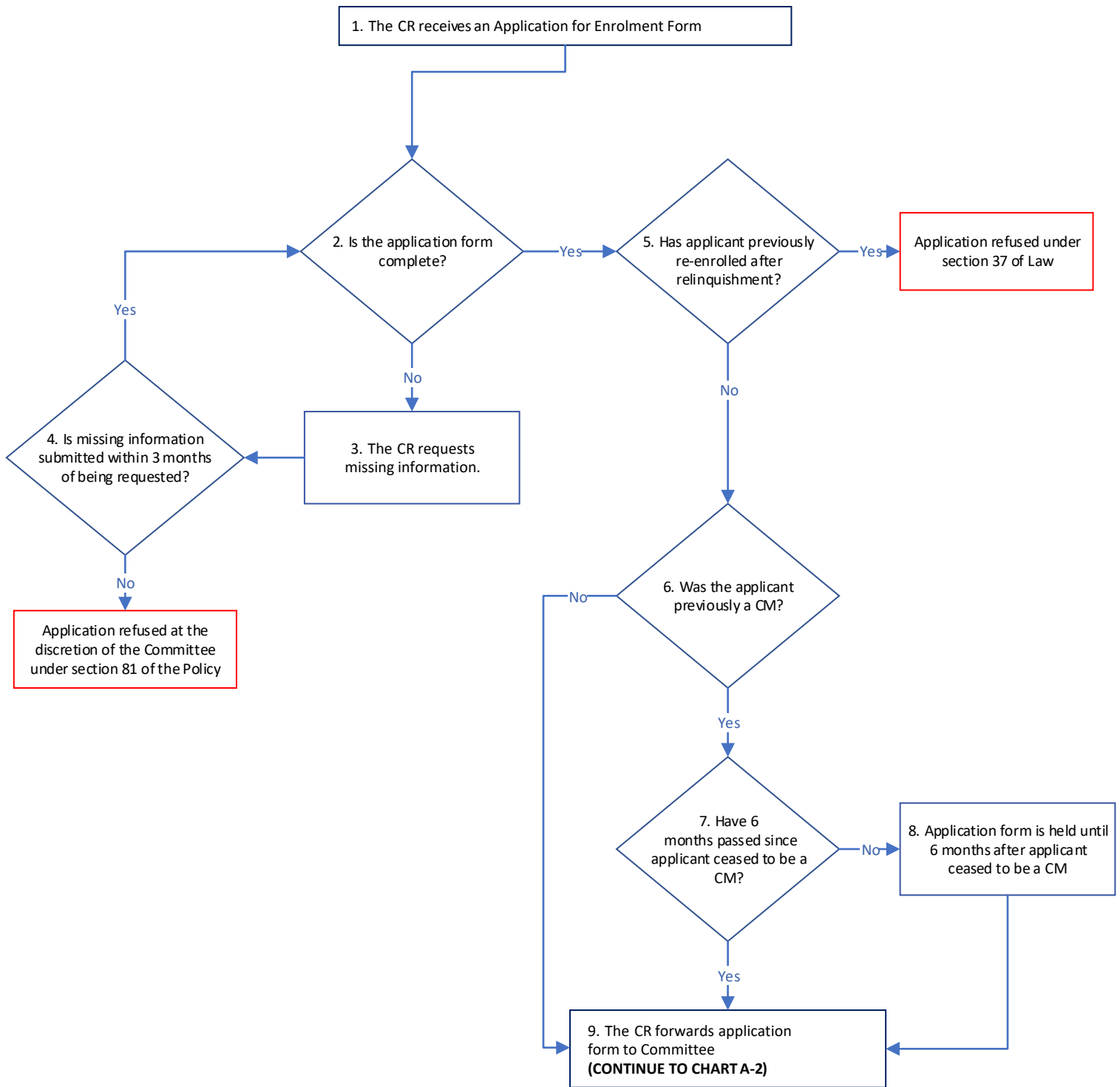
FLOWCHART D: PROCESS FOR DECISIONS REGARDING EXCEPTION TO CONDITIONAL ENROLMENT

FLOWCHART E: PROCESSING A CONDITIONAL MEMBER APPLICATION FOR CITIZENSHIP

FLOWCHART F: PROCESSING REQUESTS FOR EXTENSIONS TO THE WAITING PERIOD

Note: The flowcharts are included as a tool to assist in reviewing applications. In the event of any inconsistency or conflict between the flowcharts and the Policy, the Regulation or the Law, the Policy, the Regulation or the Law prevails, as the case may be.

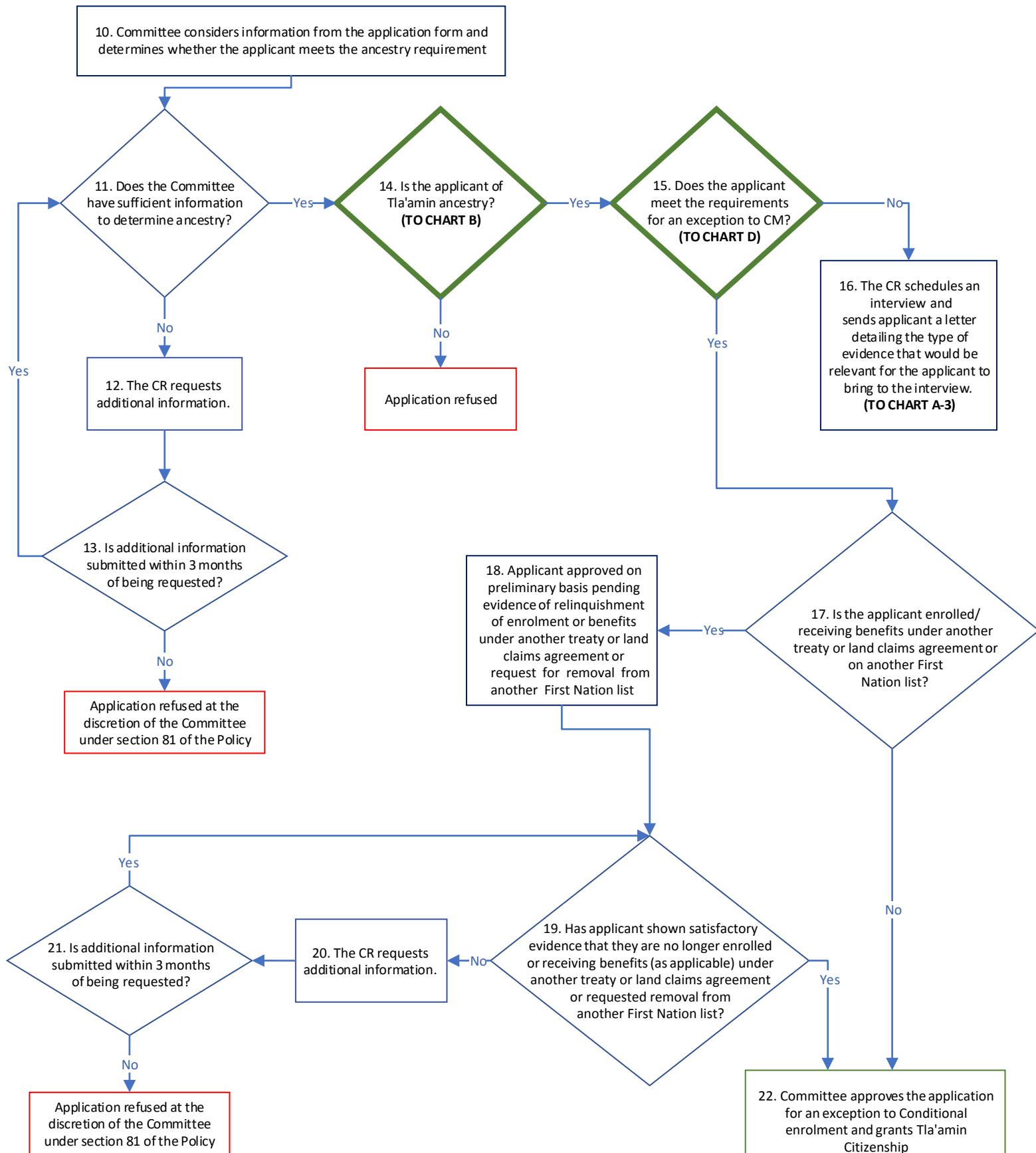
FLOWCHART A-1: Processing an Application for Enrolment



LEGEND

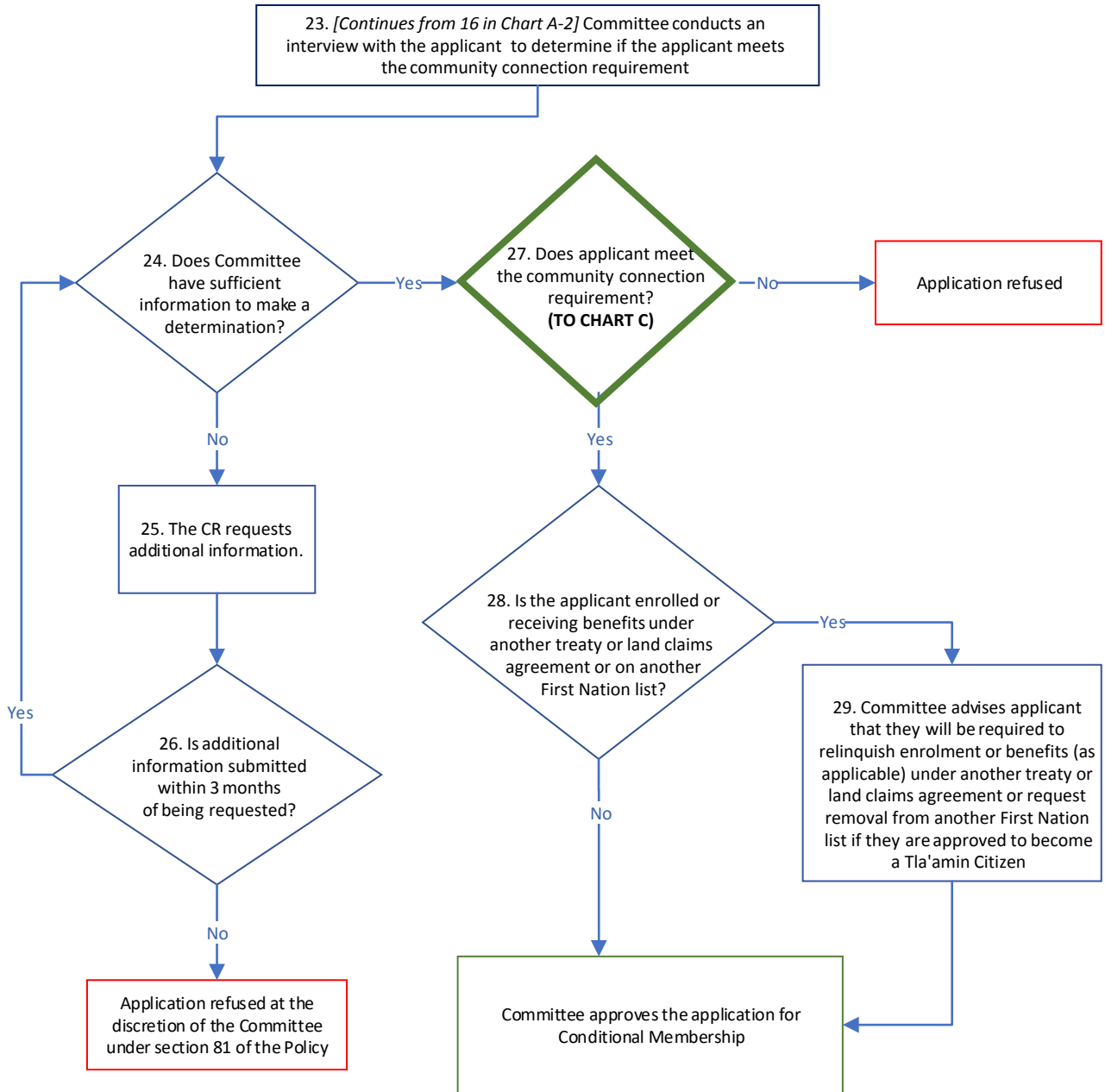
CM = Conditional Member
CR = Citizenship Registrar

FLOWCHART A-2: Processing an Application for Enrolment (cont'd)



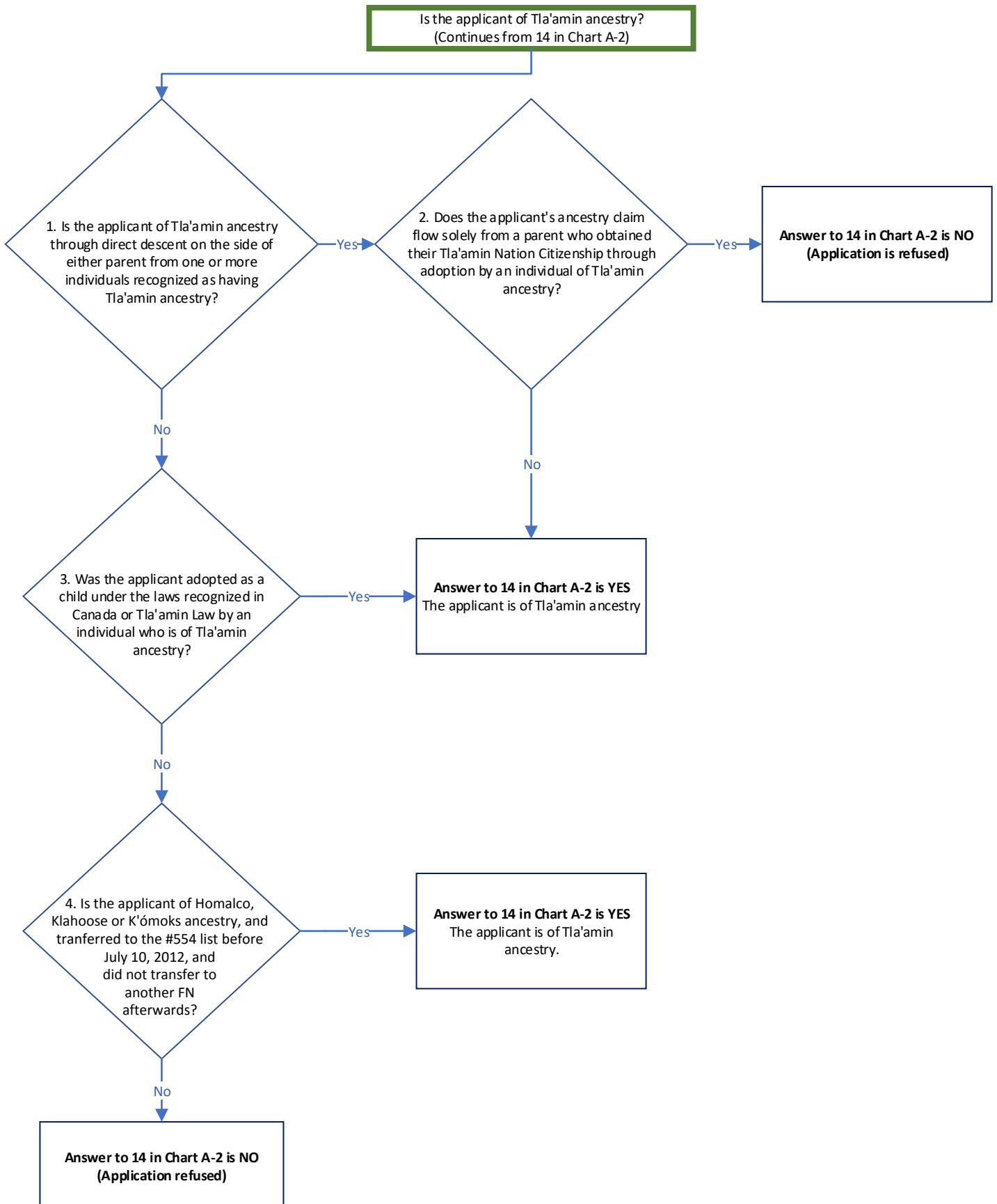
LEGEND
 CM = Conditional Member
 CR = Citizenship Registrar

FLOWCHART A-3: Processing an Application for Enrolment (cont'd)

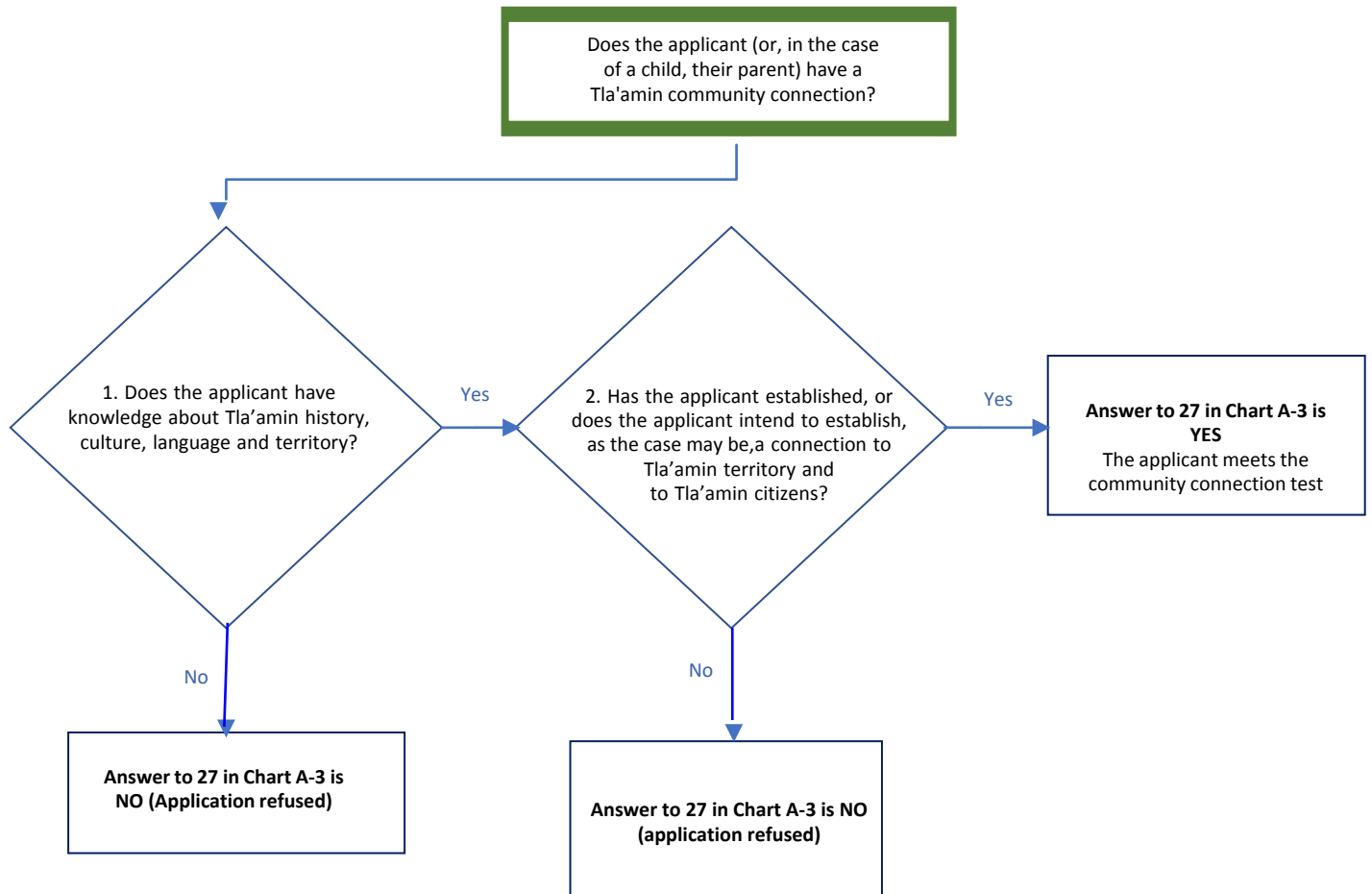


LEGEND
 CM = Conditional Member
 CR = Citizenship Registrar

FLOWCHART B: Determining Tla'amin ancestry (for all Applications for Enrolment)

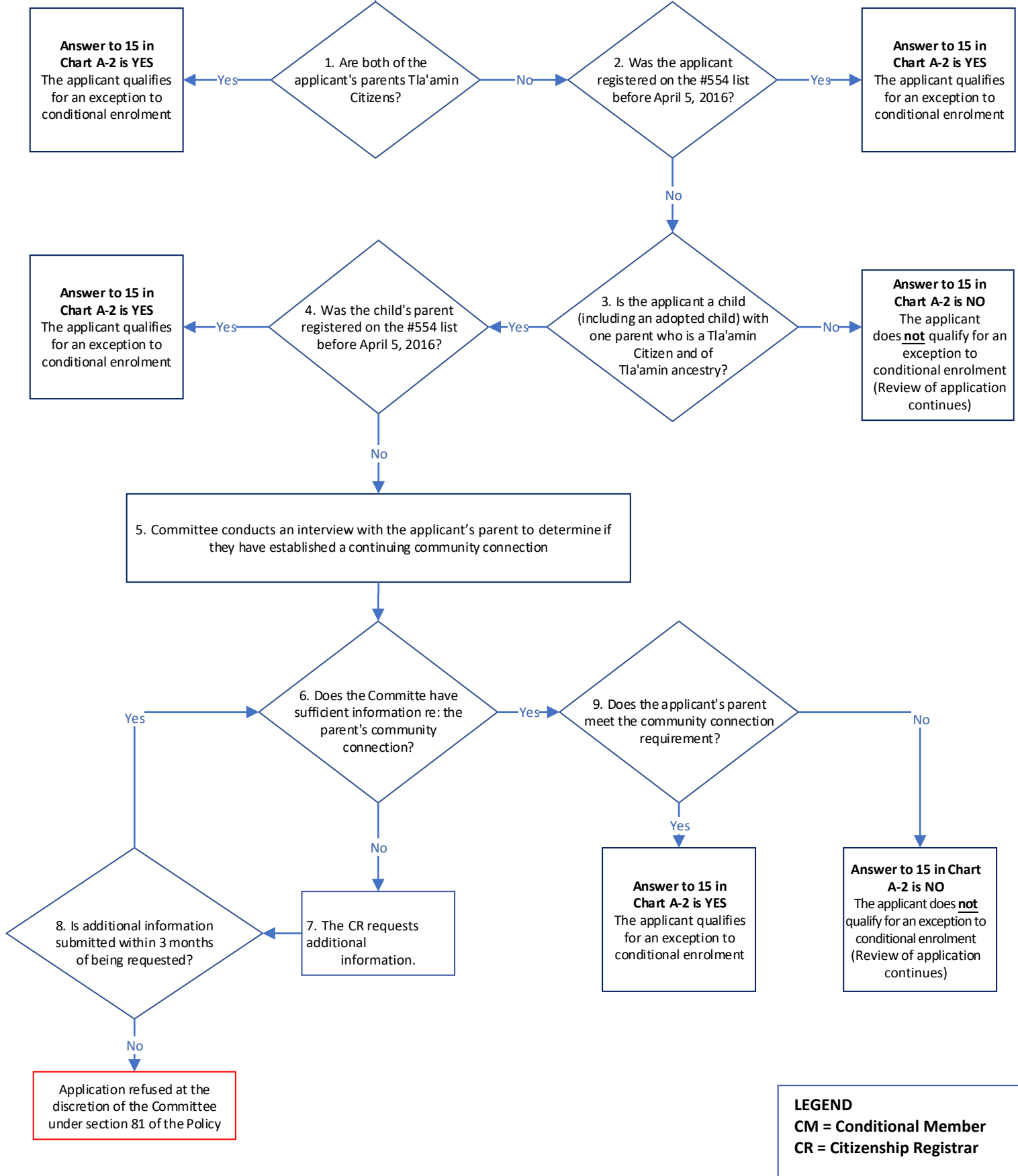


FLOWCHART C: Determining Tla'amin community connection



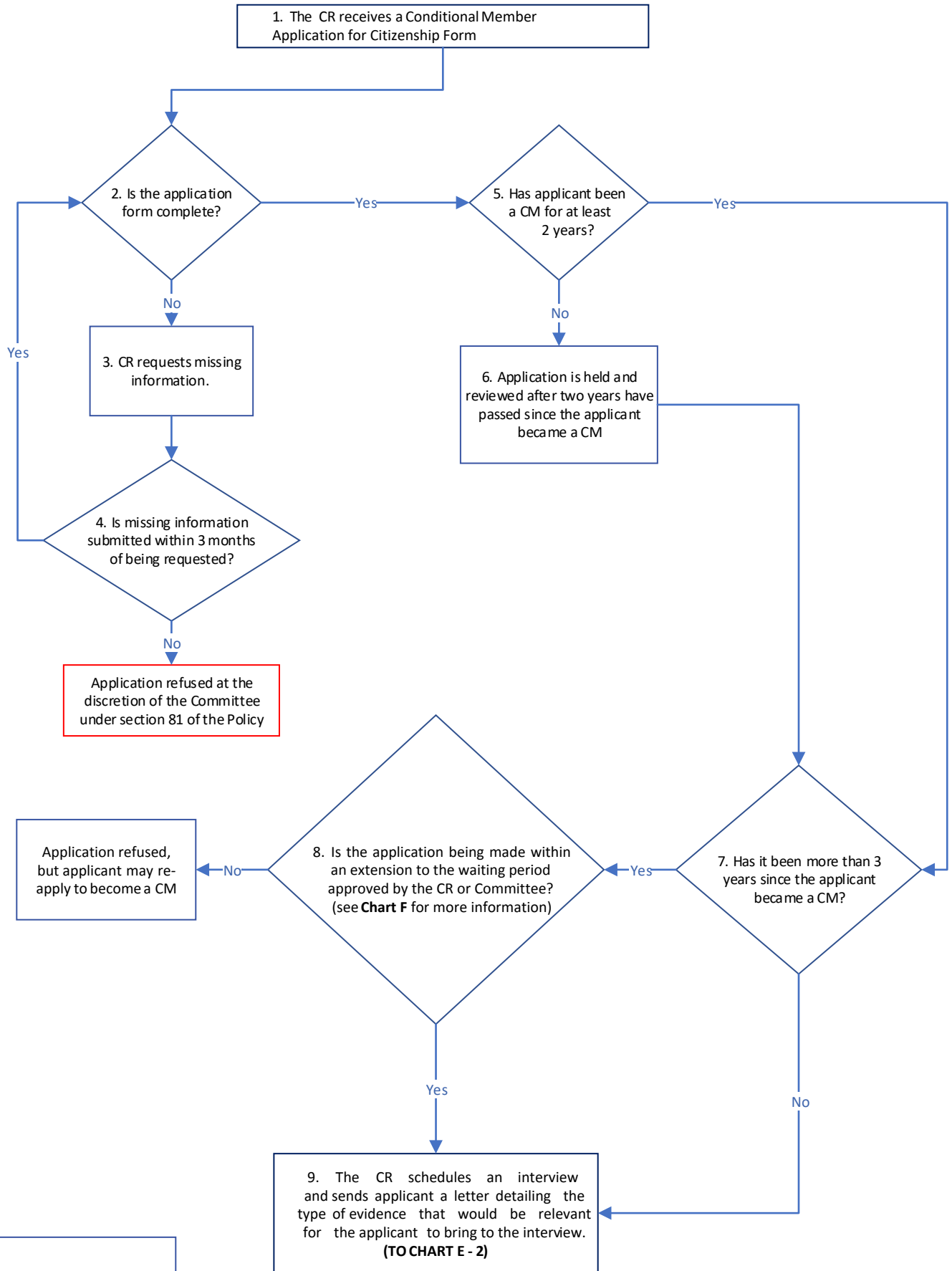
FLOWCHART D: Process for Decisions Regarding Exception to Conditional Enrolment

Does the applicant meet the requirements for an exception to conditional enrolment?
(Continues from 15 in Chart A-2)



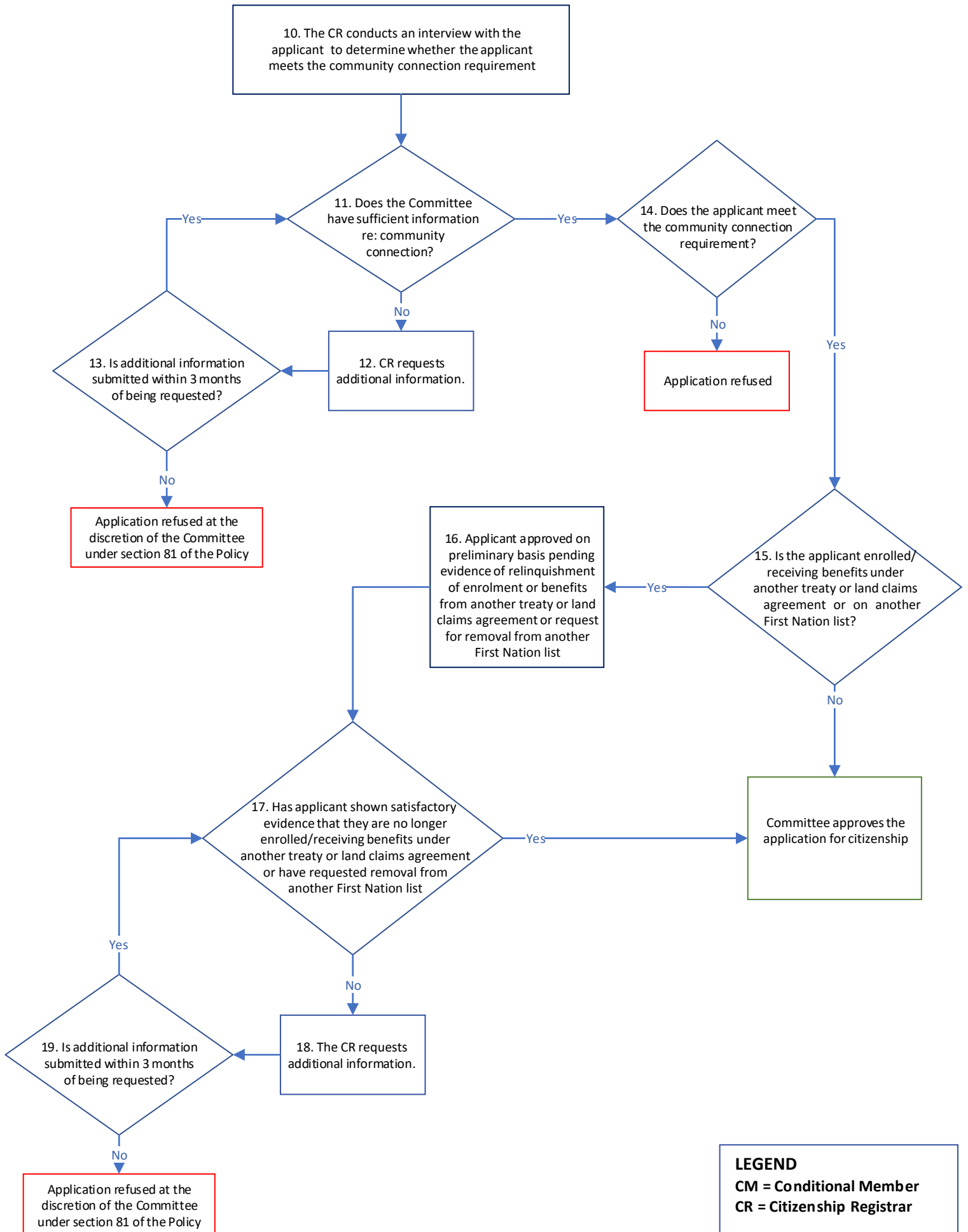
LEGEND
CM = Conditional Member
CR = Citizenship Registrar

FLOWCHART E-1: Processing a Conditional Member Application for Citizenship



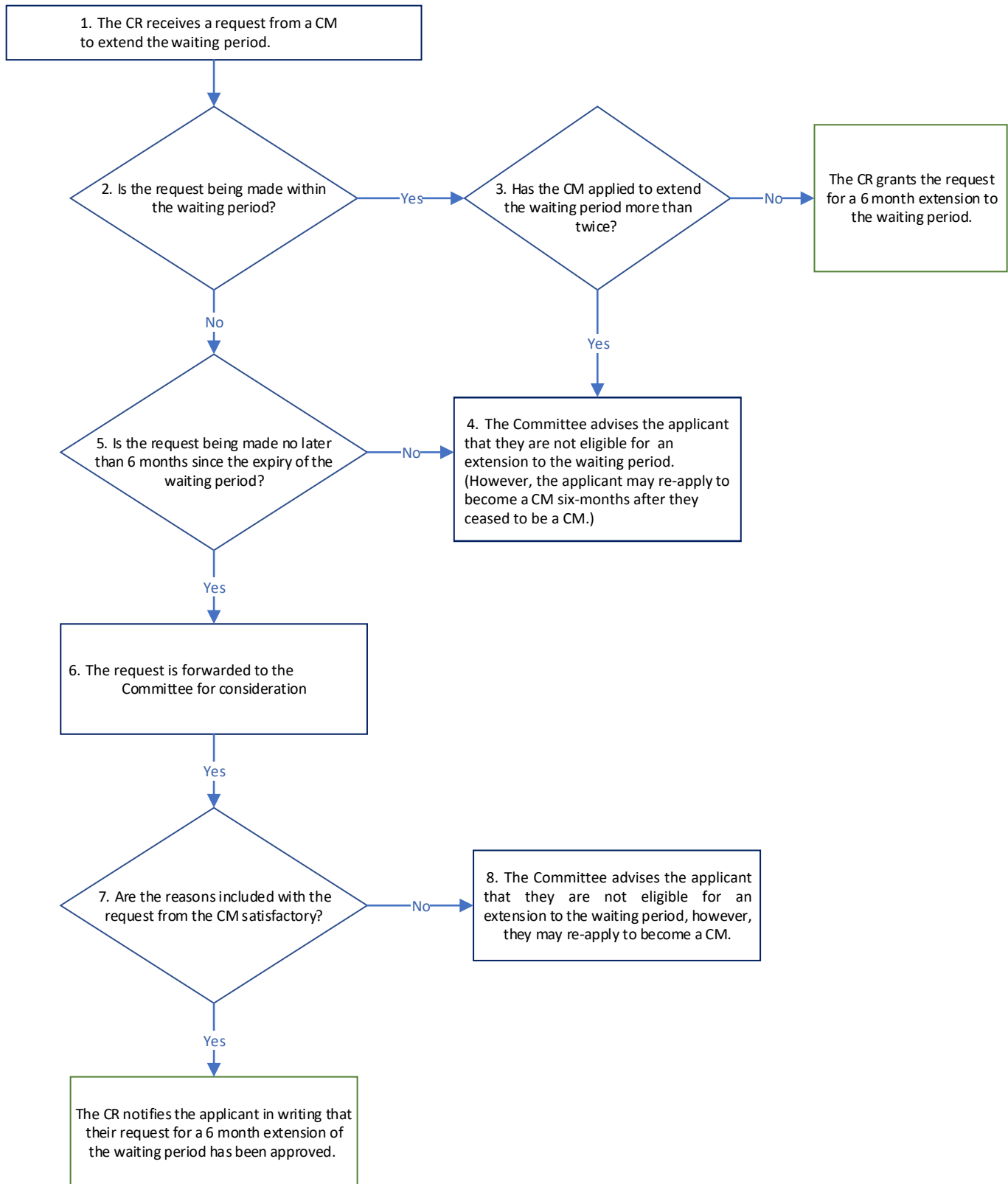
LEGEND
CM = Conditional Member
CR = Citizenship Registrar

FLOWCHART E-2: Processing a Conditional Member Application for Citizenship (cont'd)



LEGEND
 CM = Conditional Member
 CR = Citizenship Registrar

FLOWCHART F: Processing Requests for Extensions to the Waiting Period



LEGEND

CM = Conditional Member
CR = Citizenship Registrar