



Employment Opportunity

*Local Medical Appointment Driver
Internal/External Job Posting*

The Tla'amin Nation is a modern, forward thinking, self-governing nation located on the beautiful upper Sunshine Coast (qathet Region).

Position Summary

Job title:	Local Medical Appointment Driver
Work site:	Tla'amin Health
Status:	Part-time (3 days per week)
Start date:	Immediate opening
Salary:	\$20.60/hr according the BCGEU grid
Reference:	#2022-09-26-DRIVE
Hours:	8:30 a.m. – 4:30 p.m. This position may be required to work outside normal office hours depending on the needs of the individual clients.
Reports to:	Health Director or designate
Vehicle:	Tla'amin Nation asset

Key Responsibilities:

1. Safely transport clients/passengers who have medical appointments to and from designated medical services or hospital at schedule times
2. Perform daily vehicle inspections for deficiencies to ensure safety (as per check list)
3. Maintains travel log and accurate reports and pertinent information documented.
4. Communicates on a regular basis with Health Services and occasionally with Powell River Services.
5. Assists those passengers who require assistance entering and exiting the vehicle
6. Performs other related duties as required.

Qualifications:

1. Class 4 BC Driver's License + acceptable Driver's Abstract
2. 5+ years of Driving experience
3. Has Grade 12 or equivalent
4. Working knowledge of BC Driving regulations
5. Acceptable recent Criminal Record

6. Basic First Aide & CPR certificate or willingness to obtain
7. Strong interpersonal skills for dealing with people.
8. Ability to communicate effectively both verbally and in writing
9. Knowledge of Powell River medical services
10. As per current Public Health Orders all employees working for Tla'amin Health must be fully vaccinated for COVID-19. Proof of vaccination status will be required.
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Working Conditions

Work is performed primarily in our community environment. Hours of work are 8:30 am-4:30 pm Monday through Friday with a one hour paid lunch break.

How to Apply

Please apply by sending your resume and cover letter by email to: jobs@tn-bc.ca noting "Local Medical Appointment Driver" in the subject heading of your e-mail or drop-off/mail to Attention: Human Resources Department, Tla'amin Nation, 4779 Klahanie Rd, Powell River, BC, V8A 0C4

Closing Date: October 5, 2022

We thank all applicants for their interest, however only those shortlisted will be contacted.