



REQUEST FOR PROPOSAL (RFP) #2021.26.05-TH-CWP

COMMUNITY WELLNESS PLAN AND CULTURAL FRAMEWORK

TLA'AMIN HEALTH

4895 SALISH DRIVE, POWELL RIVER, BC, V8A 0B6

ISSUE DATE: May 26, 2021

Table of Contents

1. Information for applicants.....	4
a) Summary	4
b) Background	4
2. Request for Community Wellness Plan, Cultural Framework, and related activities.....	4
a) Nature of services required.....	4
3. Submission information	5
4. Evaluation	5
a) Criteria.....	6
5. Term	6
6. References	6
7. Inquiries	6

REQUEST FOR PROPOSALS (RFP)

NO: 2021.26.05-TH-CWP

COVER PAGE

This completed form and RFP response must be received by the:

Tla'amin Health
4895 Salish Drive
Powell River, BC
V8A 0B6

Phone: (778)657-5898

Email: Marlane.Christensen@tn-bc.ca

Issue Date: May 19, 2021

Closing Date: **June 15, 2021**

Not later than 4:00 p.m. Pacific Time

Company Name: _____
Contact Person Name: _____
Address: _____
City: _____
Prov: _____
Postal code: _____
E-Mail: _____
Phone: _____
Fax: _____

GUIDELINES for PROPOSAL DELIVERY

An electronic copy of your proposal must be delivered by email to:

Marlane.Christensen@tn-bc.ca

Subject: 2021.26.05-TH-CWP

All email attachments should be clearly marked with the name of the applicant

1. Information for applicants

a) Summary

The Tla'amin Nation is transforming and expanding (Mental) Health and Wellness services in ways that are culturally-informed and will support the vision of Tla'amin Health: ***Eh Kwa'A'Nuns Kye'A'Mieux*** – *when the people in our community are well again, all around us will also be well.*

The Tla'amin Nation is seeking proposals from consultants to:

- 1) Implement a community engagement process to convene a Think-Tank of Tla'amin members who work in all aspects of health care. This Think-Tank will identify options, assets, and opportunities to focus on culture as a social determinant of health, and stems from the Ta'ow or teaching that wellness comes from within. The think tank will inform the development of the next wellness planning process below.
- 2) Develop a Community Wellness Plan (CWP) and Cultural Framework (CF). The CWP will follow the FNHA's Health and Wellness Planning Toolkit. The CF is a high-level framework that will enhance not only Tla'amin Health services, but all points of connection with the Nation and TMSLP supporting community wellness.

b) Background

Tla'amin Nation's most recent Seven Year Strategic Health Plan was dated 2012-2019. The development of this CWP will be the first since the Tla'amin Nation became self-governing in 2016. Foundational to self-determination as a Nation, is the development of a strong cultural framework that will support the development of the 2021-2028 CWP; all related activities that flow from it, and all points of connection across nation entities. Revamping MH&W services and supports in particular so that they are guided by our knowledge and values as Tla'amin people is vital for community health.

This request for proposals from consultants will comprise one part of a larger project, which involves:

- a) Engaging the community, local experts, and leaders in creating a CWP and CF that defines how culture can be used to enhance and strengthen MH&W services and supports.
- b) Transforming MH&W services and supports in a way that aligns with the CWP and CF including the quick/immediate action of urgent priorities identified in the 2012-2019 Health Plan related to MH&W.

For more about the Tla'amin Nation, visit the website: <https://www.tlaamination.com/>

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2. RFP

a) Nature of services required

Tla'amin Health is requesting proposals from qualified consultants or firms to lead the development of the 2022-2027 CWP and CF. The precursor to the plan and framework is the Think-Tank which is intended to inform all of this work, the scope of which is as follows:

Activity:	Purpose:	Deliverables:
Convene a “Think Tank” of Tla’amin members/citizens who work in Health Care	Identify options, assets, and opportunities to focus on culture as a social determinant of health. Tla’amin people defining “community wellness” for Tla’amin people	Think Tank summary that informs the development of the 2022-2027 CWP
Identify Elders to participate in the conversation for the duration of this work and on a go-forward basis	Document input and incorporate guidance from Elders	Established framework for Elder participation at the Child Development Center and at Tla’amin Health
Community Engagement - Health Professionals - Community Members - Citizens - Leadership Tables	Share learning and seeking input Maximize opportunities to engage under current and future restrictions	Identify tools, resources and process to effectively engage with the community at Tla’amin including members living off treaty settlement lands throughout this work
Draft a CWP that will guide health and wellness services moving forward based on the foundation of a CF *Integrating priorities from 2012-2019 Health Plan specific to Indigenous Wellness, Food and Medicine	The Plan will preplace the 20212-2019 Health Plan and will establish a clear path forward for the development of Nation-based MH&W services Address urgent service gaps related to MH&W (and substance use) in an immediate and accessible manner	2022-2027 CWP CF MH&W Service Transformation and expansion to integrate with emerging cultural, language and land based/traditional healing programs/activities

3. Submission information

The successful applicant must meet the requirements set out in this RFP. Applicants shall submit the following information with their proposal:

- Executive Summary demonstrating an understanding of the RFP;
- Number of years the applicant/firm has been in business;
- Identification of key staff and roles that each of them would play in fulfilling the proposal;
- Resumes and locations for everyone to be assigned to the file;
- Summary of experience in working with First Nations and involvement in the communities;
- Two (2) to three (3) most recent First Nations clients **and** corresponding references;
- Overall cost estimate and hourly rates for each of the individuals to be assigned to the file, and a description of the basis, timing and terms of proposed billings.

Submissions must be a **MAXIMUM of EIGHT (8)** pages plus resumes and sample reports.

4. Evaluation

This section details all criteria against which proposals will be evaluated. Tla’amin Nation reserves the right not to select any proposal.

Applicants should ensure they fully respond to all criteria to receive full consideration during evaluation. Tla’amin applicants are highly encouraged.

a) Criteria

Proposals not clearly demonstrating that they meet the following criteria may be excluded from further consideration during the evaluation process. Proposals for this RFP which meet all criteria will be evaluated as follows:

Criteria	Weight
Understanding of the requirements and completeness of proposal	10%
Qualifications and experience, including references	30%
Work plan and overall approach	30%
Cost estimates and rate schedule	20%
Weighting for proposals from Tla'amin Citizens	10%
TOTAL	100%

5. Term

The contract will commence early in June 2021 and will be completed by February 15, 2022.

6. References

Tla'amin Health will conduct reference checks of the successful applicant. Tla'amin Health will not enter into a contract with any applicant whose references, in the opinion of Tla'amin Nation, do not confirm the information provided in the RFP.

7. Inquiries

Any inquiries regarding the services of the anticipated contract or the administrative details of the RFP are to be directed to:

Marlane Christensen, Health Director
Marlane.christensen@tn-bc.ca

No phone calls, email requests only